



Dapto Netball Club Inc
Executive and General Committee Member
Role Descriptions

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General Information

This document has been created to be read in conjunction with the Dapto Netball Club Constitution and Regulations.

All positions on the Dapto Netball Club Management Committee (Committee) are honorary and therefore, no member of the Committee shall receive any remuneration for work as a Committee member.

Out of pocket expenses incurred by a member of the Committee in fulfilling their role may be recompensed by the Club upon a Club claim form being submitted to the Treasurer along with appropriate receipts and documentation and approved by the Committee.

Members of the Committee are leaders within the Dapto Netball Club and are expected to represent the Club in accordance with the Club's Constitution and Regulations and broader policies of the Illawarra District Netball Association and Netball NSW.

Committee members are expected to act and present themselves in a professional manner and promote the Dapto Netball Club positively at all times. All Committee members are expected to maintain appropriate confidentiality on all matters concerning the Dapto Netball Club and its members.

Mandatory Requirements:

- Be a current senior member, or a Life Member of the Club.
- Have a current Working with Children number.
- Have immediate access, either at home or through a mobile connection to the internet and e-mail facilities.
- Attend meetings of the Dapto Netball Club and the Committee as appropriate.
- Assist other Committee members in their duties as required, to ensure the efficient operation of the Dapto Netball Club.
- Perform such other duties as requested by the Committee.
- Provide leadership to all Dapto Netball Club coaches, players, support staff and volunteers.
- Where a Committee member is unable to attend a meeting, they should provide written notice (e-mail) to the Secretary, of their inability to attend. If a Committee member is absent without the consent of the Committee from three (3) consecutive meetings the Committee may remove the member from the Committee.
- Have an understanding of all roles of the Dapto Netball Club Committee to ensure that questions and enquiries from Dapto Netball Club members or other persons are directed to the relevant portfolio Committee member.

Additional

- Wear the designated Dapto Netball Club Committee shirt to Dapto Netball Club events, including competition days. At all times when wearing the Dapto Netball Club Committee represent the Club in a positive manner.
- Ensure that the provided Dapto Netball Club Committee shirt is cleaned and returned at the ends of the season.
- Sign the Dapto Netball Club Committee Member Code of Conduct.

President

Job Title: President

Reports to: Executive and General Committee members

The role of the President is to provide the principle leadership and responsibility for the Dapto Netball Club and the Committee.

Specific duties include but are not limited to:

- Preside as chair all Committee and General meetings, ensuring that they are run efficiently and effectively.
- Represent the Club as a delegate at Illawarra District Netball Association Council meetings.
- Represent the Club at all functions, meetings and other occasions requiring the presence of a representative of the Club either personally or by delegation to a member of the Committee or any other person deemed appropriate by the President.
- Act as a signatory for the Club in all legal purposes.
- Be one of the allowable signatories for the Club for financial purposes
- Ensure the Club is efficiently run administratively, financially and socially to support all activities.
- To provide support to the Executive and Committee members to ensure efficient operation of the Club.
- Regularly consult with Committee members on their role, to see how they are going and help them to optimize their contribution.
- Ensure the Club promotes the participation and achievement of netball at the highest level and that all junior members are given the highest level of coaching and competition to promote their development to senior ranks within the Club.
- Work with the Committee to ensure:
 - The necessary skills are represented on the Committee and that a succession plan is in place to help find new Committee members when required.
 - Goals and relevant strategic and business plans are developed in order to achieve the goals of the Club.
 - Communicate regularly and systematically with the presidents of other clubs and the Illawarra District Netball Association Management Committee.
 - Assist in the development of partnerships with sponsors, funding agencies, local and state government, shared facility users and organisations that are relevant to the goals of the Club.
- Act as a primary spokesperson for events and on all governance and member representation.
- Act as the primary person to receive complaints in relation to the Dapto Netball Club, the Committee and its members. Ensure complaints where appropriate are delegated to the correct portfolio and are resolved in a timely manner.
- Provide support to all Dapto Netball Club members who represent the Illawarra District Netball Association, including coaches, managers, umpires and players.
- Provide a report on any aspect of portfolio operations at Committee meetings.
- Report on overall activities to the membership at the Annual General Meeting.

Vice President

Job Title: Vice President

Reports to: Executive and General Committee members

The role of the Vice President is to assist the President in providing leadership and responsibility for the organisation and the Committee and to act in the President's roles where needed.

Specific duties include but are not limited to:

- In the absence of the President or if there is a conflict of interest, preside as chair at such meetings ensuring that they are run efficiently and effectively.
- When required by the President, represent the Club as a delegate at Illawarra District Netball Association Council meetings.
- When required by the President, represent the Club at functions, meetings and other occasions requiring the presence of a representative of the Club.
- Represent the Club at meetings and forums as agreed with by the President.
- Assist the President as required and act for the President in their absence.
- Other duties as nominated by the President and/or Committee.
- Act as the primary person to receive complaints in relation to the Dapto Netball Club, the Committee and its members, when the complainant is not comfortable providing this complaint to the President. Ensure the complaint is resolved in a timely manner.
- Assist the President with planning to ensure appropriate plans and policies are developed, presented to and reviewed by the Committee, and enacted as required.
- Where there has not been a Returning Officer elected, or appointed, shall undertake the duties of the Club's Returning Officer.

Secretary

Job Title: Secretary

Reports to: Executive and General Committee members

The role of the Secretary is to be responsible for the administrative requirements of the Club and provide secretarial support to the Committee. The Secretary is responsible for regularly reporting on the Club's correspondence to the Committee.

Specific duties include but are not limited to:

Correspondence

- Manage and respond to all general correspondence relevant to the Club except for such correspondence assigned to other committee members.
- Keep on file, all correspondence received relating to the business of the Club and a copy of all correspondence forwarded on behalf of the Club by any member of the Committee.
- Instigate the distribution of appropriate information to members by email, website, notice and/or newsletter.

Record Keeping

- Maintain records of the Committee and ensure effective management of the Club's records.
- Retain an up to date copy of all forms, applications and policies of the Club.
- Ensure that the records of the Club are maintained as required by law and made available, but not copied, when required by authorised persons. These records may include founding documents, lists of Committee members, Committee meeting minutes, financial reports, and other official records.
- Maintain a register of Life Members and their details.
- Retain a register of all appointed coaches, assistant coaches and managers.
- Maintain an asset register detailing all property of the Club.
- Maintain a list of all recipients of all perpetual trophies of the Club.
- Maintain a list of all outcomes of disputes, tribunals and any other decisions in relation to a person's membership.

Management Committee Meetings

- In conjunction with the President, establish a meeting schedule for Committee meetings for the year.
- Development of the agenda in consultation with other Committee members and distribute at least four (4) days prior to the meeting.
- Receive and collate all reports from Committee members for Committee and General meetings.
- Ensure that proper notification is given of Committee and General meetings as specified in the Club's Constitution and Regulations.
- Provide a report on any aspect of portfolio operations, including a correspondence report, at Committee meetings.
- Have available an up-to-date copy of the Constitution and Regulations as required at meetings.
- Manage minutes of Committee meetings, including either recording the minutes or ensuring the Minutes Secretary does so, and ensuring minutes are distributed to Committee members as soon as practicable but no later than seven (7) days prior the next meeting.

General Meetings

- Prepare the Annual Report and provide to members attending the Annual General Meeting of the Club.
- Forward notices of the Annual General Meeting, agendas, reports, including financial and auditor's reports, notices of motion and details of all nominations, and their resumes, to all Committee members, life members and have copies available for all senior members.
- Forward notices of Special General Meetings agendas and notices of motion to all Committee members and life members and senior members.

- Prepare a report of all activities of the Club relating to the role of the Secretary for presentation to the membership at the Annual General Meeting.
- Receive nominations for Committee positions and forward these to the Returning Officer, Vice President or relevant Committee Member.

Other

- Provide the required information to the Illawarra District Netball Association to ensure the Club continues its affiliation.
- Represent the Club as a delegate at Illawarra District Netball Association meetings.
- Update the annual information handbook of the Club for distribution to members when they register each year.
- Be one of the allowable signatories on Club financial accounts.

Treasurer

Job Title: Treasurer

Reports to: Executive and General Committee members

The role of the Treasurer is to be responsible for the financial supervision and receiving and payment of funds of the Club to allow the Committee to provide good governance. The Treasurer is responsible for regularly reporting on the Club's financial status to the Committee.

Specific duties include but are not limited to:

- Provide advice to the Committee in their management of the Club finances, reporting on any areas of concern.
- Administer all financial affairs of the Club, including ensuring all money due to the Club is collected and received and payment of all outstanding accounts, as authorised by the Committee, and receipt of all payments.
- Ensure that correct books and accounts are kept showing the financial affairs of the Club, including full details of all receipts and expenditure connected with the activities of the Club.
- Ensure that all Active Kids Vouchers are processed as they are received.
- Lead the annual budget process and ensure an appropriate annual budget is provided to the Committee for approval.
- Support any required auditing processes.
- Receipt of all incoming monies, including chocolate fundraising money.
- Forward accounts as required.
- Provide notification to members prior to round one of the winter competition that they are non-financial and unable to play.
- Ensure that all receipts and payments concur with bank deposits and withdrawals.
- Arrange and dispatch invoices for payment as required.
- Keep an accurate record of all membership and fundraising payments.
- Be one of the allowable signatories on Club financial accounts.
- On behalf of the Committee, liaise with financial institutions approved by the Committee.
- Acquit funds received as grants/payments from government bodies and other sponsors and submit as necessary financial statements.
- Keep an up-to-date record of all financial assets and liabilities of the Dapto Netball Club.
- Bank all monies within seven (7) days of receipt at a bank, or financial institution, approved by the Committee.
- Arrange for the President, Secretary, Treasurer and Public Officer to act as signatories, with any two to approve payments or sign Club Cheques (except where two may be members of the same household).
- Provide a report regarding portfolio operations at Committee meetings, including an income and expenditure report and financial report.
- Present an audited balance sheet and Statement of Income and Expenditure to the Annual General Meeting of the Dapto Netball Club.
- Report on the Club's financial activities to the membership at the Annual General Meeting.

Public Officer

Job Title: Public Officer

Reports to: Executive and General Committee members

The role of the Public Officer is to be responsible for ensuring the Club's compliance to allow the Club to be an incorporated association.

Specific duties include but are not limited to:

- Ensure compliance with the requirements of the regulatory body overseeing regulation of incorporated associations under the Associations Incorporation Act.
- Receive all Working with Children Documents from those members required to submit such information.
- Check members Working with Children details with the New South Wales Office of the Children Guardian, prior to their participation in any Club activity.
- Maintain required records of all Working with Children information.
- Advise anyone who is required to provide a Working with Children number of their requirements to provide such information, including any members whose check is due to expire.
- Carry out other functions as required for the person authorised to be responsible for Working with Children Checks of Club members.
- Be a signatory on Club financial accounts.

Registrar

Job Title: Registrar

Reports to: Executive and General Committee members

The role of the Registrar is to effectively manage and administer the Club's membership, including the registration of Club teams to the Illawarra District Netball Association (IDNA). The Registrar will require close liaison with IDNA and Netball NSW through the MyNetball database system.

Specific duties include but are not limited to:

- Update the MyNetball site and on-line registrations for the Club as required by the Committee.
- Assist in the organisation of the Club's registration information days.
- Provides the means and any assistance necessary to ensure the registration of all players, coaches, assistant coaches, Committee members, active Life Members and any other non-playing members of the Dapto Netball Club on MyNetball prior to participation in Club activities.
- Respond to any questions and queries relating to registrations, including on-line registrations, from members and potential members.
- Ensure that all late registrations are entered onto the on-line system prior to training or playing.
- Receive and act upon all requests for a transfer by a Club member already registered with the Club.
- Provide to the appropriate Committee members relevant registration information relating to their portfolio.
- Act upon all requests for de-registration of a player authorised by the Committee.
- Ensure proof of age has been sighted by the Registrar or an Executive Committee member prior to grading.
- Create and supply the list of players for Netball Illawarra, providing information required by Netball Illawarra, by the third competition game.
- Ensure that all teams to be registered with the Illawarra District Netball Association are entered into the on-line registration system and have at least seven eligible players allocated to the team.
- Register teams into Illawarra District Netball Association competition by the due date.
- Navigate through MyNetball site and complete allocated tasks.
- Maintain member details as required by My Netball database system.
- Submit to the Committee recommendations for improvements to membership practices and procedures, including the registration process.
- Provide all members' details to the Secretary for record keeping.
- Provide a report on any aspect of portfolio operations at Committee meetings.
- Report on the Club's registration activities to the membership at the Annual General Meeting.

Player Development Officer

Job Title: Player Development Officer

Reports to: Executive and General Committee members

The role of the Player Development Officer is to create and implement procedures that aid in the identification of players who could be at a level to trial for Netball Illawarra representative teams, support players through representative trials and season, identify players who show potential and could significantly improve through additional training and to work with Club coaches to identify players who could be graded higher or lower in the following season.

Specific duties include but are not limited to:

- Assist the Grading Committee in the allocation of players to teams.
- In conjunction with the Coaching Coordinator update the player skills matrix to assist coaches prior to the beginning of the season.
- Assist with the development of pre-grading training.
- Liaise between the coaches and managers of Club teams and the Committee in relation to player development and potential.
- Assist, where possible, with players seeking additional training or advice in relation to skills.
- Be approachable for parents/guardians and players to discuss and facilitate, where necessary, any specific skill or general feedback to aid a player in their development.
- In conjunction with the Coaching Coordinator provide advice and support to coaches on player assessment and feedback.
- Promote and facilitate player attendance at coaching clinics.
- Identify and liaise with players, and their parents/guardians, who show potential or who may benefit from attending Netball Illawarra representative trials.
- Support players throughout the representative trials and the representative season.
- Provide guidance and advice to players, wanting to reach elite level, on the Netball Illawarra and Netball NSW player development pathway.
- Liaise with the Treasurer in formulating a budget for the costs of development of players.
- Provide a report on any aspect of portfolio operations at Committee meetings.
- Report on the Club's player development to the membership at the Annual General Meeting.

OTHER

- Minimum six (6) years coaching and hold a foundation coaching certificate.
Desirable that the Player Development Officer has a minimum four (4) years' experience as a Netball Illawarra representative team or equivalent coach, manager or player.

Coaching Coordinator

Job Title: Coaching Coordinator

Reports to: Executive and General Committee members

The role of the Coaching Coordinator is to oversee the appointment, training, development and management of coaches of teams in the Dapto Netball Club.

Specific duties include but are not limited to:

Coordination of Coaches

- Liaise between the coaches and managers of Club teams and the Committee.
- Compile and maintain a list of all appointed coaches, assistant coaches and managers.
- Allocate teams to training courts and advise coaches of allocation.
- Be responsible for making available to all Club coaches and managers, publications and other information relating to coaching.
- Liaise with the Secretary to maintain records of coaching service and accreditation.
- Liaise with the Treasurer in formulating a budget for the costs of coaching and development of coaches.
- Ensure that all coaches are coaching grades suitable to their knowledge base, or that a suitable support structure is available to assist.
- Update the Club's coaching manual to include up to date information.
- Allocate assistant coaches to teams where they would benefit from working with an experienced coach.
- Provide a report on any aspect of portfolio operations at Committee meetings.
- Report on the Club's coaching activities to the membership at the Annual General Meeting.
- Ensure all coaches are recognised for their efforts.

Development of Coaches

- Receive all requests from coaches and/or managers for assistance and, where possible, implement or oversee the implementation of such assistance.
- Ensure that all coaches have available a support structure to adequately assist them with their development as a coach.
- Mentor coaches through regular meetings/catch ups and report to the committee any issues.
- Disseminate information to coaches regarding courses and seminars and provide coaching advice and support where possible.
- Liaise with the IDNA Coaching Coordinator on coaching courses/clinics and accreditation.
- Develop and implement programs to facilitate the growth and raise the standards of the coaches within the Dapto Netball Club.
- Encourage coaches including players and parents to undertake formal coach education and or become accredited coaches.
- Monitor and identify coaches who are of a level to further their coaching abilities through courses/clinics and accreditation.

OTHER

- Hold at least a current "Netball Foundation Course Certificate", or equivalent.

Umpires Coordinator

Job Title: Umpires Coordinator

Reports to: Executive and General Committee members

The role of the Umpires Coordinator is to effectively coordinate the recruitment, training, development and management of umpires in the Dapto Netball Club.

Specific duties include but are not limited to:

Coordination of Umpires

- Liaise between the Club's umpires and the Committee.
- Liaise between the Club and the IDNA Umpires Convenor on matters pertaining to Club umpires and umpiring.
- Advise umpires at the earliest possible time of their allocated games, time and court for each competition round.
- Be responsible for ensuring that the Club's umpires, and, where appropriate in conjunction with the Coaching Coordinator, the Club's coaches and managers, are aware of available publications and other information relating to the umpiring of netball and to make such publications and information available for the same.
- Be responsible for ensuring that the Club's Umpires, and, where appropriate in conjunction with the Coaching Coordinator, the Club's coaches and managers, are aware of any changes to the Rules and Interpretations for the coming season.
- For the IDNA NetSetGo and junior competitions ensure that the umpiring obligations of the Club are fulfilled each week.
- Ensure that each Dapto Netball Club team in the intermediate competition has an umpire of suitable standard allocated to umpire for them each week of the competition.
- In conjunction with coaches entering teams into the Illawarra Netball carnival or any other carnivals, ensure that there are an adequate number of Club umpires to satisfy the umpiring commitments of teams entered into each carnival.
- Liaise with IDNA Umpires Convenor regarding the availability of umpire courses/clinics/accreditation.
- Maintain and provide to the Secretary a list of all Dapto Netball Club umpires, their accreditation and umpire exam results.
- Provide a report on any aspect of portfolio operations at Committee meetings.
- Report on the Club's umpiring activities to the membership at the Annual General Meeting.

Development of Umpires

- Develop and implement programs to facilitate the growth and the development of the Club's umpires.
- Ensure there is a process for approval of all potential junior and senior umpires to ensure that they are of a suitable standard before being allocated to competition games and ensure that a suitably qualified or experienced person is available to assist with development.
- Ensure that all Club umpires are provided throughout the entire season with appropriate training and mentoring to assist in their development as umpires. Where possible, have experienced umpires at their games on a Saturday to assist with their development.
- Ensure that all Club umpires have access to appropriate support and coaching structure to assist in their development as umpires.
- Where the Club is required to allocate umpires to a game, ensure that all umpires are umpiring grades and age groups suitable to their ability.
- Mentor and conduct regular meetings/catch ups with all Club umpires and report to the Committee any issues.
- Conduct pre-season training with umpires, in particular, new umpires to ensure they have the necessary skills and confidence to umpire an Illawarra District Netball Association competition game.
- Disseminate information to umpires regarding courses and seminars and provide umpire coaching where possible.

- Encourage beginner umpires including players and parents to undertake formal umpire education and/or become accredited umpires.
- Facilitate applications of Club umpires who would be suitable for the IDNA JUMP and SUP programs.
- Monitor and identify umpires who are of a level to further their umpiring abilities through courses/clinics and accreditation.

OTHER

- Hold at least current National “C” Umpires Badge, and accreditation, with at least 5 years active umpiring experience, or hold at least a current National “B” Umpires Badge with accreditation.

Publicity Officer

Job Title: Publicity Officer

Reports to: Executive and General Committee members

The role of the Publicity Officer is to promote the Club and inform members of any important information through social media applications and the Club website.

Specific duties include but are not limited to:

- Be responsible for the dissemination of appropriate information and publicity information through Club sanctioned electronic media, including but not limited to social media applications and the Club website.
- Ensure that any Netball NSW policies relating to social media are followed by the Club and Committee members and where required are modified to meet the needs of the Club.
- Be responsible for maintaining and keeping the Club's website up-to-date.
- Where appropriate respond to enquiries from members received through social media or forward enquiries to the relevant portfolio Committee member.
- From time to time and when required, create and provide publicity information on behalf of the Club to Illawarra Netball and to the broader public.
- Responsible for developing strategies and a plan to increase the fan base on sites such as Facebook.
- Maintain the Club's social media pages including increasing the online following and audience participation and drafting and designing events and posts.
- Collaborate with the Committee to create relevant content and communication plan to engage with members.
- Liaise with the coaches and managers of Club teams to obtain team publicity information.
- Maintain a record of the Club's members who have removed consent for publication of photograph.
- Ensure that any photos used in the Club's publication, do not include individuals who have removed consent for publication of photograph.
- Ensure any labeling of photos of players only includes first name.
- Provide a report on any aspect of portfolio operations at Committee meetings.
- Report on the Club's publicity activities to the membership at the Annual General Meeting.

Equipment Officer

Job Title: Equipment Officer

Reports to: Executive and General Committee members

The role of the Equipment Officer is to organise and maintain equipment inventory and be responsible for the distribution and collection of equipment to teams, ensuring each team has the correct equipment.

Specific duties include but are not limited to:

- Maintain an inventory of all Club equipment relevant to training and competition, including the status of equipment.
- Be responsible for the distribution of all equipment owned or in the possession or control of the Club.
- Maintain a record of equipment issued to each coach, manager or player, including specialist training equipment lent on an adhoc basis.
- Be responsible for the preparation and distribution training and competition equipment for coaches kits, including training and competition tags, to all teams prior to the start of the season.
- Ensure first aid kits are correctly stocked and distributed to all teams prior to the start of the season.
- Make recommendations to the Committee with regards to the purchase of equipment and any other matters relating to equipment as and when required by the Committee.
- Arrange for the repair and/or replacement of Club equipment as they deem necessary and approved by the Committee.
- Implement procedures for the return of all Club equipment/items at the end of the competition, which were issued to coaches, managers and members at the beginning and throughout the season.
- Ensure all Club equipment, first aid kits, training tags and competition tags are returned to the Club by coaches or managers at the end of the competition and prior to the Annual General Meeting.
- Complete an inventory on equipment at the end of the season and provide information on what is required for the upcoming season.
- Complete an inventory on the contents of the first aid kits at the end of the season and provide information on what is required for the upcoming season.
- Have available on competition days, at the Club tent, additional equipment and first aid resources in case it is required.
- Provide a report on any aspect of portfolio operations at Committee meetings.
- Report on the Club's equipment, including tags and specialist training equipment, to the membership at the Annual General Meeting.

Fundraising Officer

Job Title: Fundraising Officer

Reports to: Executive and General Committee members

The role of the Fundraising Officer is to assist and coordinate fundraising to increase the Club's funds. The Fundraising Officer is also responsible for securing new and ongoing sponsorship for the Club.

Specific duties include but are not limited to:

- Investigate possible fundraising activities for the Club and submit proposals and any other relevant information on such matters to the Committee.
- Initiate, implement and monitor all fundraising activities that have been approved by the Committee.
- Develop strategies to encourage new or increased contributions.
- Investigate grants and sponsorship that will assist in the development of the Club.
- Manage and coordinate Dapto Netball Club club days and Club canteen duties allocated to the Club.
- Recruit participants or volunteers for fundraising events.
- Direct or supervise fundraising staff, including volunteer staff members.
- Secure commitments of participation or donation from members/teams
- Solicit businesses and other organisations to sponsor the Club.
- Provide a report on any aspect of portfolio operations at Committee meetings.
- Report on the Club's fundraising and sponsorship activities to the membership at the Annual General Meeting.

Uniform Officer

Job Title: Uniform Officer

Reports to: Executive and General Committee members

The role of the Uniform Officer is to organise and maintain uniform inventory and be responsible for the sale of uniform and Club apparel.

Specific duties include but are not limited to:

- Determine potential suppliers for playing uniforms and present recommendations, including pricing, to the Committee prior to the opening of registrations.
- Determine potential suppliers for additional Club apparel and present recommendations, including pricing, to the Committee prior to the opening of registrations.
- Liaise with the uniform supplier to ensure appropriate cost, quality, quantity and delivery times.
- Ensure the Club sizing kit is readily available for members to size up for uniforms.
- Compile and maintain, through regular stocktake, an inventory of all uniform and Club apparel for sale.
- Be responsible for the sale of uniforms and other Club apparel.
- Collate uniform orders and ensure correct ordering from the nominated uniform supplier.
- Maintain a record of uniform sales/orders, payment, supplier orders, delivery and distribution and update the inventory accordingly.
- Receive and cross check delivery of uniforms ordered from the supplier.
- Liaise with the Treasurer regarding uniform payments from members and to supplier. Distribute orders once full payment received.
- Determine additional purchases required to have an adequate supply of uniforms and Club apparel available for sale at the beginning of the season, prior to the Annual General Meeting.
- Review uniform costs and pricing, in consultation with the committee on an annual basis
- Provide a report on any aspect of portfolio operations at Committee meetings.
- Report on the Club's uniform and Club apparel activities to the membership at the Annual General Meeting.

Non-assigned General Committee Member

Job Title: Non-assigned General Committee

Reports to: Executive and General Committee members

The role of non-assigned General Committee members is to assist the Committee to perform the duties required for the Dapto Netball Club.

Specific duties include but are not limited to:

- Assist with Club registration days.
- Assist with any Club events including but not limited to pre-season events, meet the coach day, competition days, Club days and presentation.
- When directed, act in roles when other Committee members have notified the Committee of their absence.