

NETBALL ILLAWARRA REGULATION

PROCEDURES FOR THE AFFILIATION OF NETBALL CLUBS WITH THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 1 – AFFILIATION OF NETBALL CLUBS

1.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation for the requirements and procedures for the Affiliation of Netball Clubs with Netball Illawarra. This regulation has been created to be read in conjunction with Clause 7 of the Constitution, and interpreted in accordance with, the Constitution.

1.2 AFFILIATION OF NETBALL CLUBS

Netball Clubs seeking affiliation with Netball Illawarra must be incorporated under the Associations Incorporations Act 2009 (NSW), or in the process of being incorporated; and must be compliant with the Associations Incorporations Act.

1.3 APPLICATION FOR AFFILIATION

1.3.1 GENERAL

- (a) To become a member of Netball Illawarra, a Club must undertake to meet the requirements in Clause 1.5 (b) below and comply with Clause 7 of the Constitution
- (b) Consideration will only be given to an application from a club that has provided all details and documents required for affiliation and paid the Club Affiliation Fee
- (c) A Club seeking affiliation will be notified within 14 days of receipt of their application for affiliation, if that application is successful or unsuccessful
- (d) A Club is recognised as a member of Netball Illawarra on acceptance of the application
- (e) The closing date for the receipt of applications for Affiliation is the last week-day of February

- (f) Applications for Affiliation received on, or before the last week-day of January, and accepted, will be entitled to have delegates attend, and vote, at the Netball Illawarra AGM and all other Special General Meetings
- (g) Applications for Affiliation received after the last week-day of January, and accepted will be entitled to have delegates attend the Netball Illawarra AGM however those delegates will not be entitled to vote
- (h) The Management Committee may subsequently rescind any application that has been previously accepted where it is proved to the reasonable satisfaction of the Management Committee that the applicant did not comply with all Affiliation requirements

1.3.2 LODGING AFFILIATION APPLICATIONS

- (a) Club Affiliation applications may be received by post, email or hand delivered to the Netball Illawarra Office
- (b) Club Affiliation applications received at the Netball Illawarra Office by 2.00pm on the last week-day of January will be able to have voting delegates at the AGM, provided their application has been accepted by the Management Committee
- (c) Club Affiliation applications received at the Netball Illawarra Office after the last week-day of January but no later than 2.00pm on the last week-day of February will be entitled to have observers at the AGM but will not be permitted to vote or be a part of any discussions that may take place at the AGM. Such applications will be considered by the Management Committee for Affiliation
- (d) Where an Affiliation Application, the required documentation or the appropriate Affiliation Fee has not been received by 2.00pm on the last week-day of February the application will be rejected and the Club will not be permitted to register teams in the competition of that year, except under exceptional circumstances as deemed by the Executive of IDNA

1.4 MEMBERSHIP (AFFILIATION) YEAR AND DURATION OF MEMBERSHIP

- (a) The period of Affiliation of a Netball Club with Netball Illawarra shall be from the 1st February, or when the Affiliation is accepted by the Management Committee, whichever is the latter, until the 31st January in the following year
- (b) Unless Affiliation has been otherwise terminated, a Club ceases to be affiliated at midnight of the 31st January of the year following affiliation being granted

1.5 ADMINISTRATIVE REQUIREMENTS OF AFFILIATED NETBALL CLUBS

An Affiliated Club shall be administered by an elected Committee who shall be responsible for the organisation and conduct of the Club

- (a) The administrative requirements for affiliated Clubs for each membership year are to:
 - i) conform to its Constitution and to abide by the Netball Illawarra Constitution,

Rules, Regulations, By-Laws and any directives of the Management Committee

- ii) have a Committee, elected by members of the Netball Club at the Annual General Meeting of the Club
- iii) submit to Netball Illawarra the name and address (including e-mail address) of each person elected to the Committee, delegates and proxies to the Netball Illawarra Management Committee, within fourteen days of election at the Annual General Meeting
- iv) submit to Netball Illawarra the name and address (including e-mail address) of any person appointed to the Committee; within fourteen days of their appointment throughout the year
- v) Adopt and maintain a Constitution for the conduct and administration of the Netball Club and to submit a copy of same to Netball Illawarra for approval
- vi) apply for affiliation with Netball Illawarra using the appropriate form as determined by the Management Committee from time to time. This form is an application for membership and shall be made available electronically. It will contain those details as required by Netball Illawarra and may be modified at the commencement of any registration year
- vii) possess a definite name and uniform approved by Netball Illawarra
- viii) comply with all Netball Illawarra and Netball NSW regulations and policies
- ix) publish (including by way of placement or a link on a website) and/or distribute all Codes of Conduct and Behavioural Guidelines to its Members
- x) ensure compliance with the requirements of the Netball NSW Member Protection Policy and the NSW Working with Children Check, as directed by Netball Illawarra and/or Netball NSW
- xi) ensure all players and officials of the Club are registered members of Netball Illawarra, in accordance with the Regulations
- xii) submit to Netball Illawarra within thirty days of the Club's AGM, the Annual Report and minutes of the Club's AGM, together with a copy of the independently reviewed Club Financial Report, and Treasurer's Report (as adopted by the members at the AGM)
- xiii) promptly respond to all requests from Netball Illawarra, within the required time frame
- xiv) to attend minimum of 3 IDNA Council Meetings

- (b) Affiliated Clubs that do not meet all administrative requirements, including minimum attendance requirements at IDNA Council Meetings, may have their affiliation, and thus membership, suspended or revoked for a period of time as determined by the Management Committee
- (c) If an incorporated Club becomes deregistered, it must immediately advise Netball Illawarra and forward a copy of that advice to Netball Illawarra

1.6 OTHER REQUIREMENTS OF AFFILIATED NETBALL CLUBS

Each Affiliated Club will be required to:

- (a) carry out duties as set down by the Management Committee
- (b) pay a non-refundable affiliation fee to Netball Illawarra
- (c) pay a bond (the amount of the bond to be determined by the Management Committee of Netball Illawarra) to Netball Illawarra on, or before, the date determined by the Management Committee, and prior to the start of each competition
- (d) forward an alphabetical list of all players and their respective grades to Netball Illawarra on or before the first competition game
- (e) apply to the Management Committee for the use of Fred Finch Park and/or Guest Park netball courts
- (f) be permitted to conduct Fund-Raising activities throughout the day on which they are allotted morning canteen duty. Such activities must be approved by the Management Committee before they are undertaken
- (g) advise Netball Illawarra of the date for the Clubs' Annual General Meeting and Registration Days

1.7 AFFILIATED NETBALL CLUBS - FAILURE TO COMPLY

Where an affiliated Club fails to comply with any of the administrative and other requirements detailed within this regulation, in addition to any other action determined by the Management Committee, the club may incur a fine, as determined by the Management Committee and shall be considered to be an un-financial member until such fine(s) have been paid in full to Netball Illawarra.

Any club that fails to affiliate by the due date, or, has their affiliation rescinded by the Management Committee shall have all of the Club's teams withdrawn from the current competition and shall not be eligible to take any further part in the netball competition of that year.

NETBALL ILLAWARRA REGULATION

REQUIREMENTS FOR THE REGISTRATION OF TEAMS IN THE COMPETITION OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 2 – REQUIREMENTS FOR THE REGISTRATION OF TEAMS IN THE NETBALL ILLAWARRA COMPETITION

2.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation which sets down the minimum requirements for the Registration of teams with Netball Illawarra for the Registration of Players with Netball Illawarra. This regulation has been created to be read in conjunction with, and interpreted in accordance with, the Constitution

2.2 REGISTRATION PROCESS FOR TEAMS

- (a) Only Clubs affiliated with Netball Illawarra in accordance with the Constitution and Regulation 1 will have teams accepted for the Winter Competition in the year of affiliation.
- (b) No team will be accepted from a club that has not been affiliated with Netball Illawarra in accordance with the requirements of the Constitution and Regulation 1.
- (c) Teams must be registered by the closing date specified by the Management Committee. The closing date for such team registrations shall be no later than the last Friday of March of the year of competition. No late Team Registration applications will be accepted, except under exceptional circumstances as deemed by Executive of IDNA.
- (d) Teams must be registered through the Netball NSW On-Line Registration System.
- (e) Team information must be completed and entered in to the on-line registration system prior to the close of Team Registrations.
- (f) A team must have at least 5 registered players to be accepted and entered into the competition. If there are less than 5 players at the close of team registrations, the team will not be accepted into the competition.
- (g) Should a club register a team, or teams, and the club's application for affiliation is rejected then that team or teams, shall be withdrawn from the competition.
- (h) Should a club register a team, or teams, and the club's affiliation is revoked then that team or teams, shall be withdrawn from the competition and shall take no further part in that

competition, irrespective of the points amassed.

- (i) No club shall have more than one team with the same name.

2.3 TEAM REGISTRATION FEES

- (a) Team Registration fees must be received by Netball Illawarra by 11.59pm on the date designated as the closing date for team registrations.
- (b) The fee applicable to the Registration of a Team shall be the Registration Fee payable for each player registered in that team.
- (c) Where a team is submitted for Registration by a Club that has not been affiliated, the Registration Fee of each of the registered players shall be refunded and the team withdrawn from the competition.
- (d) Where a Club has had their affiliation revoked then all teams registered by that club shall be removed from the competition. Refunds, and the amount of the refunds, will be determined by when the affiliation has been revoked by the Management Committee.
- (e) Where a club has registered a team and the registration fees for the players in that team has not been paid to Netball Illawarra by the due date then that team will not be included in the competition.

2.4 WITHDRAWAL OF REGISTERED TEAMS

- (a) Where a club withdraws a team from competition after the grading of teams, the club shall incur a fine as determined by the Management Committee. The fine shall be not less than \$100
- (b) Where the de-registration of one or more players from a team, results in that team having less than 5 registered players, after the grading of teams, the team will be withdrawn from the competition and the club shall incur a fine as determined by the Management Committee. The fine shall be not less than \$100

NETBALL ILLAWARRA REGULATION

REQUIREMENTS FOR THE REGISTRATION OF PLAYERS WITH THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 3 – REQUIREMENTS FOR THE REGISTRATION OF PLAYERS

3.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation for the Registration of Players with Netball Illawarra. This regulation has been created to be read in conjunction with Clause 8 of the Constitution, and interpreted in accordance with the Constitution.

3.2 DURATION OF REGISTRATION

- (a) Registration as a member of Netball Illawarra is for the period starting on the 1st January and finishing on the 31st December of the same year.
- (b) Each member must make a new application for registration every year.
- (c) All Registrations become non-financial on the electronic database at the end of each calendar year, until renewal for the next season.

3.3 PLAYER REGISTRATION PROCESS

3.3.1 GENERAL

- (a) Each person wishing to register as a player with Netball Illawarra must register through an Affiliated Club as a player with the club.
- (b) Netball Illawarra will not register individuals as players.
- (c) The Management Committee reserves the right to reject any application for membership as a player in the Illawarra Netball competition.

3.3.2 NETSETNET and NETSETSET REGISTRATIONS

Each child wishing to participate in the NetSetSet, NetSetNet Skills program must be registered by a parent or guardian through an Affiliated Club utilising the Netball NSW On-Line Registration System for NetSet registrations.

3.3.3 NETSETGO COMPETITION REGISTRATIONS

Each child wishing to participate as a player in a NetSetGo Competition conducted by Netball Illawarra must be registered by a parent or guardian through an Affiliated Club utilising the Netball NSW On-Line Registration System for NetSetGo registrations.

3.3.4 PLAYERS UNDER 18 YEARS OF AGE

A person who is at least 10 years old, but less than 18 years of age, wishing to participate as a player in a competition conducted by Netball Illawarra must be registered by a parent or guardian through an Affiliated Club utilising the Netball NSW On-Line Registration system for player registrations.

3.3.5 PLAYERS 18 YEARS OF AGE OR OLDER

A person who is at least 18 years of age who wishes to participate as a player in a competition under the control of Netball Illawarra must be registered through an Affiliated Club utilising the Netball NSW On-Line Registration system for player registrations.

3.4 PROOF OF AGE

Each person registering for the first time with an affiliated Club must provide proof of age to the Registrar of the Affiliated Club they are joining, or their appointee. This proof of age shall be in such a form as approved by the Management Committee from time to time. A registration must not be accepted without such proof of age being sighted.

The acceptable forms from which Proof of Age is to be determined are:

- (a) Birth Certificate
- (b) Passport
- (c) Drivers Licence
- (d) Hospital Blue Book
- (e) Statutory Declaration

3.5 REGISTRATION FEE

- (a) Clubs are liable for the payment of all fees applicable for the registration of a player with Netball Illawarra.
- (b) The registration fee for a player with Netball Illawarra consists of the relevant Netball NSW registration fee and the Netball Illawarra registration fee.
- (c) The Management Committee shall set the Netball Illawarra component of such fees, which, when advised, will include the Netball NSW component of the fee and shall include the GST for the Registration. Such fees will be notified annually, prior to the 1st January, for the forthcoming season to Clubs for collection from each player registering with Netball Illawarra through that Club.
- (d) Where a player is selected to play in an Illawarra Netball Metro League team, the player must be registered as a player with a Club that is affiliated with Illawarra Netball before they are registered as a player with an Illawarra team playing in the Metro League competition.

3.6 COLLECTION & SECURITY OF NETBALL ILLAWARRA MEMBERSHIP MONIES

- (a) Clubs are responsible for the collection and forwarding to Netball Illawarra, the appropriate registration fee for each registered player.
- (b) All monies collected by a club as Netball Illawarra registration fees must be deposited in a bank account or other form of financial investment approved by the club until they are forwarded to the Netball Illawarra.

3.7 REGISTRATION PROCESSES

- (a) All registrations are to be completed using the On-Line Registration Program.
- (b) There will be no registration of players by Netball Illawarra.
- (c) Prior to the close of team nominations Clubs may register players and allocate these players into teams, in accordance with the constraints detailed in the Rules Of Competition.
- (d) Netball Illawarra will invoice Clubs for all registration fees.

3.8 LATE REGISTRATIONS

3.8.1 REGISTRATIONS AFTER THE CLOSE OF TEAM NOMINATIONS

- (a) Clubs may register additional players after teams have been graded by Netball Illawarra. Such registrations shall only be permitted for the allocation of players into existing teams, not the creation of new teams.
- (b) The ability to register a new player and allocate that player shall be available up to but excluding the date of the twelfth (12th) round of the competition. Following that date the registration of a player will not be permissible.
- (c) Any player not registered through the On-Line Registration Program prior to taking the court shall be treated as an unregistered player and the team/club penalised appropriately.
- (d) Limitations regarding the age group/division and grade of a team into which a player may be registered as a player shall be specified in the Netball Illawarra Rules of Competition.
- (e) Should a player be allocated by a club into a team that they are not permitted to be registered, as provided by the Rules of Competition, the player shall be deemed as an illegal player and the team and club penalised accordingly.

PLAYER CLASSIFICATIONS

- a) Players shall be registered in one of the following categories:

NetSetGo Program - Players who are 9 years of age, or younger at 31st December in the
NetSetNet and NetSetSet year of registration

NetSetGo – Social Competition – Players who are 9 years & under at 31st December in the year of
registration

Junior Player -- Players who are between 10 and 17 years of age at the 31st December in the year of
Registration

Senior Player --- Players who are 18 years of age, or older, at the 31st December in the year of
registration

- b) A member may only be registered as a player with one affiliated Club in any one year.

3.9 REGISTRATION REFUNDS

- (a) The de-registration of a player must be advised in writing to the Secretary of Netball Illawarra. Such advice shall be also considered as an application for a registration fee refund.
- (b) Any refund associated with the de-registering of a player will be in accordance with the current Netball NSW Policy
- (c) The Management Committee will determine what part, if any, of the Netball Illawarra component of the Registration Fee will be refunded.
- (d) Any player who has been de-registered from a team and all competition, prior to the scheduled third (3rd) competition game, and who has not played in any game, will be considered for a refund of the Netball Illawarra component of the Registration Fee.
- (e) The registration fee, or a part thereof, may be refunded providing the Club has notified the Netball Illawarra Secretary, in writing, of the player's withdrawal from netball, no later than the third (3rd) competition game

3.10 CORRECTNESS OF MEMBERSHIP RECORDS

- (a) The parent or guardian of a player under the age of 18 years has an obligation to ensure the accuracy of their details and/or the details of any players they have registered on the On-Line Registration Program.
- (b) A player 18 years or older has an obligation to ensure the accuracy of their details on the On-Line Registration Program
- (c) It is incumbent on each club to ensure that the relevant records are properly maintained with any changes being entered as and when they are notified

NETBALL ILLAWARRA REGULATION

REQUIREMENTS FOR THE REGISTRATION OF NON-PLAYERS WITH THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 4 – REQUIREMENTS FOR THE REGISTRATION OF NON-PLAYERS

4.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation for the Registration of non-players with Netball Illawarra. This regulation has been created to be read in conjunction with Clause 8 of the Constitution, and interpreted in accordance with the Constitution.

4.2 DURATION OF REGISTRATION

- (a) Registration as a member of Netball Illawarra is for the period starting on the 1st January and finishing on the 31st December of the same year.
- (b) Each member must make a new application for registration every year.
- (c) All Registrations become un-financial on the electronic database at the end of each year, until renewal for the next season.

4.3 REGISTRATION PROCESS FOR NON-PLAYERS

4.3.1 GENERAL

- (a) Each person wishing to register as a non-player with Netball Illawarra must register through an Affiliated Club as a non-player with the club.
- (b) Netball Illawarra will not register individuals as non-players, except for IDNA Life Members.
- (c) The Management Committee reserves the right to reject any application for membership as a non-player with Illawarra Netball.

4.3.2 NON-PLAYERS UNDER 18 YEARS OF AGE

A person who turns 12 years, but less than 18 years, of age in the year of registration who wishes to register as a non-player must be registered by a parent or guardian through an Affiliated Club utilising the Netball NSW On-Line Registration System for non-player registrations.

4.3.3 NON-PLAYERS 18 YEARS OF AGE OR OLDER

A person who is at least 18 years of age in the year of registration who wishes to register as a non-player must be registered through an Affiliated Club utilising the Netball NSW On-Line Registration System for non-player registrations.

4.4 PROOF OF AGE

Each person registering for the first time with an affiliated Club must have proof of age to the Registrar of the Affiliated Club they are joining, or their appointee. This proof of age shall be in such a form as approved by the Management Committee from time to time. A registration must not be accepted without such proof being sighted.

The acceptable forms from which Proof of Age is to be determined are:

- (a) Birth Certificate
- (b) Passport
- (c) Drivers Licence
- (d) Hospital Blue Book
- (e) Statutory Declaration

4.5 REGISTRATION FEE

- (a) Clubs are liable for the payment of any fees applicable for the registration of non-players with Netball Illawarra.
- (b) The registration fee for a non-player with Netball Illawarra consists of the relevant Netball NSW registration fee and the Netball Illawarra registration fee.
- (c) The Management Committee shall set the Netball Illawarra component of such fees, which when advised, will include the Netball NSW component of the fee and shall include the GST for the Registration. Such fees will be notified annually, prior to the 1st January, for the forthcoming season to Clubs for collection from each non-player registering with Netball Illawarra through that Club.
- (d) Where a non-player has already been registered as a player with another club, a registration fee is not required.
- (e) Where a non-player is appointed to an Illawarra Netball Metro League team, the non-player must register with an Illawarra Netball Affiliated Club before they are registered as a non-player with an Illawarra team playing in the Metro League competition.

4.6 COLLECTION & SECURITY OF NETBALL ILLAWARRA MEMBERSHIP MONIES

- (a) Clubs are responsible for the collection and forwarding to Netball Illawarra the appropriate registration fee for each registered non-player.
- (b) All monies collected by the club as Netball Illawarra registration fees must be deposited in a bank account or other form of financial investment approved by the club until they are forwarded to Netball Illawarra.

4.7 REGISTRATION PROCESS

- (a) All non-player registrations are to be carried out by Clubs using the On-Line Registration Program.
- (b) The registration of non-players may continue up to but excluding the date of the 12th round of the competition. Following that date the registration of a non-player will not be permissible.
- (c) There will be no registration of non-players by Netball Illawarra, except for IDNA Life Members.

4.8 MEMBER CLASSIFICATIONS

- a) Non-players of a club shall include, but not be limited to:
 - Umpires
 - Coaches
 - Managers
 - Committee members
 - Life Members
 - Other non-players

4.9 REGISTRATION REFUNDS

- (a) The de-registration of a non-player must be advised in writing to the Registrar of Netball Illawarra. Such advice shall be also considered as an application for a registration fee refund.
- (b) Any refund associated with the de-registering of a non-player will be in accordance with the Current Netball NSW Policy
- (c) The Management Committee will determine what part, if any, of the Netball Illawarra component of the Registration Fee will be refunded.
- (d) Any non-player who is registered as a Secondary Registration who is de-registered is not entitled to a registration refund, unless their Primary Registration is with another Association and they have paid a Netball Illawarra membership fee. In such cases clause (d) shall be applied.

4.10 CORRECTNESS OF MEMBERSHIP RECORDS

- (a) A committee member of a club whose details have changed has an obligation to advise the Club of the changes. The club then has an obligation to notify Netball Illawarra Registrar of the updated details.
- (b) The parent or guardian of a non-player under the age of 18 years has an obligation to ensure the accuracy of their details and/or the details of any players they have registered on the On-Line Registration Program.
- (c) A non-player 18 years or older has an obligation to ensure the accuracy of their details on the On-Line Registration Program
- (d) It is incumbent on each club to ensure that the relevant records are properly maintained with any changes being entered as and when they are notified, and to notify the Netball Illawarra Registrar of such changes.

NETBALL ILLAWARRA REGULATION

PORTFOLIOS AND DUTIES OF MANAGEMENT COMMITTEE MEMBERS OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 5 – PORTFOLIOS AND DUTIES OF MANAGEMENT COMMITTEE MEMBERS

5.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation describing the portfolios of Management Committee Members and duties associated with those duties. This regulation has been created to be read in conjunction with Clause 16 of the Constitution, and interpreted in accordance with the Constitution

5.2 MEMBERS OF THE MANAGEMENT COMMITTEE

In addition to the Executive listed in the Constitution, the Management Committee shall have up to 10 General Committee Members with the following Portfolios:

- Minutes Secretary
- Result Secretaries
 - Junior
 - Intermediate
 - Senior
- Coaching Co-Ordinator
- Umpires Co-Ordinator
- Media Officer
- Representative Liaison Officer
 - Senior
 - Junior
- Fairy Meadow Courts Controller

5.3 REQUIREMENTS OF THE MANAGEMENT COMMITTEE MEMBERS

In addition to any requirements specified in the Constitution, the Management Committee member shall:

- a) be current senior members of an affiliated club
- b) be current members of Netball NSW
- c) Must have a current "Working with Children Check" clearance with IDNA, subject to Clause
- d) have immediate access, either at home or through a mobile connection to the Internet and E Mail facilities

5.3.1 SPECIFIC REQUIREMENTS OF THE MINUTES SECRETARY

The Minutes Secretary shall:

- (a) have immediate home access to, and be competent in the use of a home computer, Word Processing and Spreadsheet software

5.3.2 SPECIFIC REQUIREMENTS OF THE RESULT SECRETARIES

The Results Secretaries shall:

- (a) have immediate home access to, and be competent in the use of a home computer, Spreadsheet software and the Internet

5.3.3 SPECIFIC REQUIREMENTS OF THE UMPIRES CO-ORDINATOR

The Umpires Co-Ordinator shall:

- (a) be the holder of at least a National "B" Umpires Badge

5.3.4 SPECIFIC REQUIREMENTS OF THE COACHING CO-ORDINATOR

The Coaching Co-Ordinator shall:

- (a) shall be the holder of at least a "Foundation Course Certificate", or equivalent.

5.4 DUTIES OF THE MANAGEMENT COMMITTEE

5.4.1 DUTIES OF THE PRESIDENT

The President shall, in addition to any other responsibilities or rights specified in the Constitution:

- a) preside at all Meetings of Illawarra Netball and direct where necessary
- b) ensure that all members of the Management Committee keep them informed of all Illawarra Netball matters under their control
- c) perform such other duties as decided by Management Committee

5.4.2 DUTIES OF THE VICE-PRESIDENT

The Vice-President shall, in addition to any other responsibilities or rights specified in the Constitution:

- (a) Organise any functions held by the Association
- (b) Be an alternate delegate to meetings of NetballNSW Council Meetings
- (c) The Vice-President shall act as the scrutineer for any votes taken for the election of the Returning Officer. (Regulation 6.5)
- (d) Assist the President and perform such other duties as decided by Management Committee

5.4.3 DUTIES OF THE SECRETARY

The Secretary shall, in addition to any other responsibilities or rights specified in the Constitution:

- (a)
 - (i) maintain a register of Life Members
 - (ii) maintain a register of "Anne Clark Service Award" recipients
 - (iii) maintain a register of Management Committee Members
 - (iv) maintain a register of Club Officials and Delegates
- (b) maintain a record of the proceedings of each Meeting
- (c) compile all agendas' for meetings with the assistance of The Executive
- (d) be responsible for correspondence and issue notices as required
- (e) forward a copy of Minutes of all Meetings to members of the Management Committee, the Secretary of each Club and the delegates of each club
- (f) confirm in writing the findings of the Judiciary
- (g) have available at Illawarra Netball playing areas an up-to-date copy of the Netball Illawarra Constitution
- (h) have available at Illawarra Netball playing areas an up-to-date copy of the Netball Illawarra Regulations
- (i) have available at Illawarra Netball playing areas an up-to-date copy of the Netball Illawarra Rules of Competition
- (j) forward notices of the Annual General Meeting, Agendas, Notices of Motion and details of all nominations, and their resumes, to all Committee Members, Life Members, Club Secretaries and Club Delegates as well as a copy of all necessary Reports and Financial Statements and Auditor's Report
- (k) forward notices of Special General Meetings, Agendas and Notices Of Motion to all Committee Members, Life Members, Club Secretaries and Club Delegates
- (l) circularise all nominations together with qualifications for the "Anne Clark Service Award" to all Committee Members, Life Members, Club Secretaries and Club Delegates
- (m) prepare and submit applications to State and Local Council and to other grant making bodies

- (n) circulate the Annual Netball Illawarra Calendar to all Committee Members, Life Members, Club Secretaries and Club Delegates
- (o) keep an inventory of all property of Illawarra Netball
- (p) keep a Petty Cash Book
- (q) perform such other duties as decided by Management Committee

5.4.4 DUTIES OF THE TREASURER

The Treasurer shall, in addition to any other responsibilities or rights specified in the Constitution:

- (a) be responsible for all funds of Illawarra Netball
- (b) keep a record of assets and liabilities of Illawarra Netball
- (c) keep necessary books of account and produce these on the instruction of Management Committee
- (d) receive all monies payable to Illawarra Netball and issue receipts as required
- (e) bank all monies within seven (7) days of receipt at a bank, or financial institution, approved by the Management Committee
- (f) pay accounts passed for payment
- (g) pay other accounts as necessary and have these ratified at the next Management Committee Meeting
- (h) forward accounts as required
- (i) submit a financial report to each Management Committee and Council Meeting of Illawarra Netball
- (j) present an audited balance sheet and Statement of Income and Expenditure to the Annual General Meeting of Illawarra Netball
- (k) perform such other duties as decided by Management Committee

5.4.5 DUTIES OF THE REGISTRAR

The Registrar shall, in addition to any other responsibilities or rights specified in the Constitution:

- (a) prepare all details of teams registered for the competition in preparation for the Team Grading Day
- (b) Receive all requests for the transfer of registered players from one team to another team and notify Result Secretaries.
- (c) transfer any player who has been borrowed four times into the highest graded team for which she has been previously borrowed
- (d) perform such other duties as decided by Management Committee

5.4.6 DUTIES OF THE MINUTES SECRETARY

The Minutes Secretary shall, in addition to any other responsibilities or rights specified in the Constitution:

- (a) record the Minutes of all meetings of Illawarra Netball

- (b) forward a copy of Minutes of all meetings to the Secretary within seven (7) days of the Meeting
- (c) perform such other duties as decided by Management Committee

5.4.7 DUTIES OF THE RESULTS SECRETARIES

The Result Secretaries shall, in addition to any other responsibilities or rights specified in the Constitution:

- a) record competition results and point score
- b) ensure that all players listed on score sheets are legal
- c) liaise with the Registrar regarding players not deemed to be legal players
- d) notify Illawarra Netball Secretary, Treasurer, Registrar and offending Clubs of any unregistered or illegal players within seven (7) days
- e) compile a list of all players who have played above their registered grade and notify Club Secretaries when a player has played out of their registered team three times
- f) Notify the Registrar of any player who has played out of their registered team four (4) times, and request from Club Secretaries, after the fourth time, to nominate into which team the player will be transferred. The chosen team is to be selected from the four teams in which the player has been borrowed.
- g) compile and submit a list of Semi-finalists to the Management Committee
- g) receive notification of all forfeits
- h) notify Club Secretaries of teams in their club who have received a notified forfeit
- i) compile and submit a list of all un-notified forfeits and fines to the Management Committee
- j) submit a report to each Management Meeting, including fines and penalties
- k) perform such other duties as decided by Management Committee
- l) results are to be published prior to the Wednesday after the completion of competition on the previous Saturday

5.4.8 DUTIES OF THE COACHING CO-ORDINATOR

The Coaching Co-Ordinator shall, in addition to any other responsibilities or rights specified in the Constitution:

- (a) chair the Coaching Committee
- (b) liaise between Coaching Committee and Management Committee
- (c) maintain a record of results of all Coaching Courses
- (d) be responsible for the distribution of all Publications regarding Coaching
- (e) implement Coaching Programmes within Illawarra Netball
- (f) organize and arrange coaching courses
- (g) perform such other duties as decided by Management Committee

5.4.9 DUTIES OF THE UMPIRES CO-ORDINATOR

The Umpires Co-Ordinator shall, in addition to any other responsibilities or rights specified in the Constitution:

- (a) chair the Umpires Committee
- (b) liaise between the Umpires Committee and the Management Committee
- (c) maintain a record of all Badging Results
- (d) forward all Badging results to Netball NSW
- (e) be responsible for the distribution within Illawarra Netball of all publications concerning umpiring
- (f) arrange for the allocation of Umpires to accompany all Netball Illawarra Representative teams
- (g) develop and implement training programmes for new umpires
- (h) oversee the implementation of training programmes for new umpires through clubs
- (i) organize and arrange for the Coaching and Badging of Umpires of suitable standard
- (j) prepare Umpires' fixtures for Illawarra Netball Competition
- (k) perform such other duties as decided by Management Committee

5.4.10 DUTIES OF THE MEDIA OFFICER

The Media Officer shall, in addition to any other responsibilities or rights specified in the Constitution:

- (a) be responsible for the publicity of netball within the Illawarra area
- (b) prepare and disseminate press releases where necessary
- (c) represent Illawarra Netball at Media and other conferences, seminars, etc. when required
- (d) maintain a record of all published Articles
- (e) be responsible for all Communications with the Media
- (f) submit a written report to each Management Committee meeting for ratification
- (g) perform such other duties as decided by Management Committee

5.4.11 DUTIES OF THE REPRESENTATIVE LIAISON OFFICER

The Representative Liaison Officer shall, in addition to any other responsibilities or rights specified in the Constitution:

- (b) be responsible for liaising between the Management Committee and all representative teams and officials
- (c) receive and report all requests from Representative team officials; maintain a record of such and report such requests to the Management Committee
- (d) be responsible for the distribution to representative teams(s) and/or squads all notes, publications etc
- (e) accompany Representative Parties to the respective championships

- (f) obtain quotes for suitable accommodation, transport etc that will be required for the State and State Age Championships and upon approval, attend to the booking of the same
- (g) obtain a list of carnivals from the Coaches/Managers of each representative team that they wish to attend and submit the list to the Secretary within the required time
- (h) be responsible for coordinating any social arrangements if required
- (i) advise the Senior and Junior Representative parties of final arrangements and what is expected of them
- (j) keep Managers and Coaches informed of any Business that pertains to their Representative party
- (k) Perform such other duties as decided by Management Committee.

5.4.12 DUTIES OF THE JUNIOR REPRESENTATIVE LIAISON OFFICER

The Junior Representative Liaison Officer shall, in addition to any other responsibilities or rights specified in the Constitution:

- (l) be responsible for liaising between the Management Committee and all representative teams and officials
- (m) receive and report all requests from Representative team officials; maintain a record of such and report such requests to the Management Committee
- (n) be responsible for the distribution to representative teams(s) and/or squads all notes, publications etc
- (o) accompany Representative Parties to the respective championships
- (p) obtain quotes for suitable accommodation, transport etc that will be required for the State and State Age Championships and upon approval, attend to the booking of the same
- (q) obtain a list of carnivals from the Coaches/Managers of each representative team that they wish to attend and submit the list to the Secretary within the required time
- (r) be responsible for coordinating any social arrangements if required
- (s) advise the Senior and Junior Representative parties of final arrangements and what is expected of them
- (t) keep Managers and Coaches informed of any Business that pertains to their Representative party
- (u) Perform such other duties as decided by Management Committee.

5.4.13 DUTIES OF THE FAIRY MEADOW GROUNDS MANAGER

The Fairy Meadow Grounds Manager shall, in addition to any other responsibilities or rights specified in the Constitution:

- (a) be responsible for the control of netball games on Saturday Mornings at Fairy Meadow
- (b) shall act on behalf of the Management Committee at such games
- (c) shall be permitted to cancel NetSetGo competition games if it is considered to be unsafe for players or officials.

- (d) shall be permitted to cancel Junior Competition games on grass courts if it is considered to be unsafe for players or officials.
- (e) shall be responsible for bringing completed score sheets from Fairy Meadow to the Berkeley Netball Courts control room after the completion of all Junior Competition games at Fairy Meadow.
- (f) perform such other duties as decided by Management Committee

NETBALL ILLAWARRA REGULATION

NOMINATIONS, ELECTIONS AND VOTING PROCEDURES OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 6 – NOMINATIONS, ELECTIONS AND VOTING PROCEDURES

6.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the procedural requirements of the Association for all ballots, and elections. This regulation has been created to be read in conjunction with Clauses 16, 17, and 29 of the Constitution, and interpreted in accordance with the Constitution.

6.2 NOMINATIONS

6.2.1 GENERAL

- (a) All nominations are to be lodged in writing and submitted either personally, by post, or emailed
- (b) Only Senior Members of Illawarra Netball shall be permitted to be nominated
- (c) Nominations shall only be accepted from senior members of Illawarra Netball, who have been nominated by any Affiliated club ,provided they:-
 - i) are not an undischarged bankrupt, and
 - ii) are not ruled as unsuitable by the Management Committee to serve on the Management Committee or in any position at any level of Netball Illawarra, and
 - iii) are considered to be suitably qualified to take on the nominated role, and
- (d) Nominations must:
 - i) be in writing;
 - ii) on the prescribed form (if any) provided for that purpose;
 - iii) Approved by two (2) members of the Management Committee of an Affiliated Club.
 - iv) certified by the nominee expressing their willingness to accept the nomination for the position for which they have been nominated;
- (f) Returning officer to confirm with Affiliated club persons nominating and seconding the Nominations for positions

- (g) Nominations must be delivered to the Association Office marked to the attention of the Returning Officer by 2.00pm on, or before the published closing date for such nominations.

6.2.2 NOMINATIONS FOR RETURNING OFFICER

Where elections are required, the following procedures will apply: (only if 30 Returning Officer on page 30 of Constitution is approved at AGM)

- (a) Nominations for the position of Returning Officer shall be advertised through Clubs and called for at least forty-two (42) days prior to the Annual General Meeting.
- (b) When calling for nominations, details of the necessary qualification and job description shall also be provided. Qualifications and job description shall be as specified in the Regulations or otherwise determined by the Management Committee from time to time.
- (c) Nominations must be delivered to the Association not less than twenty-one (21) days before the date fixed for the Annual General Meeting in accordance with clause 6.2.1.

6.2.3 NOMINATIONS FOR OTHER POSITIONS

- (a) Elections for all other positions detailed in the Regulations shall be held at a Management Committee Meeting, or as required by the Constitution or Regulations.
- (b) Other positions that may be appointed by the Management Committee shall include:
 - i) Two (2) Delegates to Netball NSW
 - ii) Two (2) Proxy Delegates to Netball NSW
 - iii) Canteen Supervisor
 - iv) Returning Officer
 - v) Member Protection Information Officer
- (c) Nominations for such positions shall be advertised through Clubs and called for at least forty-two (42) days prior to the date specified on which the election is to take place.
- (d) When calling for nominations, details of the necessary qualification and job description for the positions shall be provided. Qualifications and job description shall be as specified in the Regulations or otherwise determined by the Management Committee from time to time.
- (e) Nominations must be delivered to the Association not less than twenty-one (21) days before the date fixed by the Management Committee in accordance with clause 6.2.1.

6.2.4 NOMINATIONS FOR STANDING COMMITTEE POSITIONS

- (a) Elections for all positions on Standing Committees shall be conducted at a Management Committee Meeting
- (b) Nominations shall be advertised through all Clubs and called for at least forty-two (42) days prior to the date specified on the election is to take place.
- (c) When calling for nominations, details of the necessary qualification and the job description for the positions shall be provided. Qualifications and job description shall be

as specified in the Regulations or otherwise determined by the Management Committee from time to time.

- (d) Nominations must be delivered to the Association not less than twenty-one (21) days before the date fixed by the Management Committee in accordance with clause 6.2.1.

6.3 RECEIPT OF NOMINATION FORMS

- (a) Upon receipt of a nomination, the date and time of receipt shall be recorded and registered as incoming correspondence, by the Returning Officer.
- (b) The Returning Officer, after the close of nominations shall, check that they comply with the requirements of the Constitution and the Regulations.
- (c) A full list of nominees and their credentials, appropriate to the position for which they are nominating, will be issued to all Club Secretaries, Club Delegates, Life Members and Management Committee Members after the closing date for nominations.

6.4 ELECTION OF MANAGEMENT COMMITTEE

- (a) General information regarding Management Committee Elections:
 - i) Elections for each Management Committee position shall be conducted at the Annual General Meeting of Netball Illawarra.
 - ii) Voting for each position shall take place by secret ballot.
 - iii) The Returning Officer shall act as the scrutineer for all votes taken for an election.
 - iv) The Scrutineer shall examine each vote, ensure its validity and record one vote for each nomination.

6.5 ELECTION OF THE RETURNING OFFICER

- (a) General information regarding Management Committee Elections:
 - i) Elections for position of Returning Officer shall be conducted at the Annual General Meeting of Netball Illawarra.
 - ii) Voting for the position shall take place by secret ballot.
 - iii) The Vice-President shall act as the scrutineer for any votes taken for the election of the Returning Officer.
 - iv) The Scrutineer shall examine each vote, ensure its validity and record one vote for each nomination.
- (b) If there is more than one nomination for the Returning Officer position:
 - i) Voting papers shall be prepared listing the names of nominees in alphabetical order
 - ii) Each eligible voting member present shall record a vote by indicating the nomination preferred with a tick, cross, signifying mark or other similar indication

- iii) The Scrutineer shall examine each vote, ensure its validity and record one vote for each nomination.
 - iv) The Scrutineer shall advise the chairperson of the meeting, the results of the vote for the position of Returning Officer of the Association.
- (c) If there is only one nomination for the Returning Officer position:
- i) Voting papers shall be prepared giving the option for each voter to accept or reject the nomination.
 - ii) each eligible voting member present shall record a vote by indicating the option preferred with a tick, cross, signifying mark or other similar indication in the appropriate box
 - iii) The Scrutineer shall examine each vote, ensure its validity and record one vote for each option.
 - iv) The Scrutineer shall advise the chairperson of the meeting, whether or not the nomination has been accepted by the voting members present.
- (d) If there is no nomination for the Returning Officer position or if a person is not approved by the majority of members then the position will be deemed a casual vacancy.

6.6 ELECTIONS TO FILL OTHER POSITIONS

- (a) General information regarding all other Elections:
- i) Elections for all other elections shall be conducted at a Management Committee Meeting.
 - ii) Voting for positions may take place by secret ballot.
- (b) If there is no nomination for a position or if a person is not approved by the majority of members the position will be deemed a casual vacancy.

6.7 ELECTIONS TO FILL STANDING COMMITTEE POSITIONS

- (a) General information regarding elections for Standing Committee positions:
- i) Elections for positions on a Standing Committee shall be conducted at a Management Committee Meeting
 - ii) Voting for positions may take place by secret ballot.
- (b) If there are fewer nominations received than there are positions on the Committee, or, if vacancies still exist after elections for previously nominated members any positions not filled will be deemed as casual vacancies.

6.8 DELEGATES

- (a) Each Club shall be permitted to have one or more delegates represent the club at General Meetings of Netball Illawarra. The number of delegates being determined in accordance with the requirements of clause 42.2 of the Constitution.
- (b) Delegates for each club must be nominated annually on the Affiliation Form.
- (c) Proxy delegates for each club must be nominated annually on the Affiliation form.
- (d) Delegates are eligible to vote on motions or discussion items submitted in accordance with the Constitution and/or Regulations, and all elections at any General Meeting.
- (e) Delegates can be Life Members of Netball Illawarra.
- (f) Delegates cannot be members of the Management Committee or permanent employees of Netball Illawarra.

NETBALL ILLAWARRA REGULATION

STANDING COMMITTEES, FUNCTION AND MEMBERSHIP OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 7 – COMMITTEES, FUNCTION AND MEMBERSHIP

7.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that identifies the Standing Committees of the Association; their function, their requirements and their membership. This regulation has been created to be read in conjunction with Clause 21.1 of the Constitution, and interpreted in accordance with the Constitution

7.2 STANDING COMMITTEES OF NETBALL ILLAWARRA

Without limiting the Association's power of delegation, the Association shall operate the following Standing Committees each year:

- Carnival
- Coaching
- Constitution/Regulations
- Finance
- Umpires
- Representative Committee

7.3 MEMBERSHIP OF THE STANDING COMMITTEES

7.3.1 GENERAL

- (a) Members of all Committees must be senior members of Netball Illawarra.
- (b) Must have a current "Working with Children Check" clearance with IDNA, subject to clause 15.2.1 (a)
- (c) Members of a Standing Committee shall be elected at the AGM. Any vacancies remaining after the AGM shall be considered as casual vacancies and filled by appointments made by the Management Committee.
- (d) The voting procedures for positions on a Standing Committee shall be in accordance with the Constitution and Regulations of the Association.

- (e) A Standing Committee may co-opt the assistance of a non-member where the expertise of that person will assist the Committee fulfil its function. The co-opting of such assistance will be for the provision of technical and legal advice and will not constitute membership of the Standing Committee or any voting privileges in the decision making process.
- (f) Members of the Management Committee may be elected as members of a Standing Committee.
- (g) Each Committee, except where there is an elected Co-Ordinator, shall appoint a member as its Convenor.
- (h) No member may belong to more than three (3) Standing Committees.

7.3.2 CARNIVAL COMMITTEE

- (a) The Carnival Committee shall consist of a maximum of 7 members elected at the AGM, one of whom shall be appointed by the members as the Convenor of the Committee.

7.3.3 COACHING COMMITTEE

- (a) The Coaching Committee shall consist of a maximum of 6 members elected at the AGM plus the Coaching Co-Ordinator who shall be the Convenor of the Committee.

7.3.4 CONSTITUTION AND REGULATIONS

- (a) The Constitution and Regulations Committee shall consist of a maximum of 5 members elected at the AGM, one of whom shall be appointed by the members as the Convenor of the Committee.

7.3.5 FINANCE COMMITTEE

- (a) The Finance Committee shall consist of a maximum of 4 members elected at the AGM plus the Treasurer who shall be the Convenor of the Committee.

7.3.6 UMPIRES COMMITTEE

- (a) The Umpires Committee shall consist of a maximum of ten (10) members appointed by IDNA Management Committee plus the Umpires Co-Ordinator who shall be the Convenor of the Committee.

7.3.7 REPRESENTATIVE COMMITTEE

- (a) The Representative Committee shall consist of a maximum of 5 members elected at the AGM, of which 1 will be Equipment Officer and 1 will be Uniform Officer plus the Representative Liaison Officer who shall be the Convenor of the Committee.

7.4 FUNCTION OF THE STANDING COMMITTEES

7.4.1 GENERAL

- (a) Committees shall submit all recommendations to the Management Committee for approval.
- (b) Committees shall submit a written report to each meeting of the Management Committee for ratification.
- (c) Members of Committees shall not disclose any matters discussed at their meetings until such matters have been presented to Management.
- (d) No Committee Meeting shall be held so as to conflict with Management Committee or a General Meeting.

7.4.2 CARNIVAL COMMITTEE

- (a) Grade all teams entered in a Netball Illawarra Carnival or Gala Day and compile fixtures.
- (b) Submit to Management a list of Carnival Results.
- (c) Together with Executive shall be a court of appeal.

7.4.3 COACHING COMMITTEE

- (a) Be responsible for organizing Coaching Accreditation Courses.
- (b) Investigate and institute methods of encouraging and improving the standard of coaching.
- (c) Liaise with Representative Coaching staff

7.4.4 CONSTITUTION AND REGULATIONS COMMITTEE

- (a) Be responsible for the monitoring of the suitability of the Regulations and the Constitution for the needs of the Association.
- (b) Propose amendments, additions or deletions to the regulations to the Management Committee for submission to a General Meeting of Netball Illawarra.
- (c) Propose amendments, additions or deletions to the Constitution to the Management Committee for submission to the Annual General Meeting or a Special General Meeting of Netball Illawarra.
- (d) Following an amendment to the Constitution or a Regulation, prepare a revised version of the document, within 30 days of their amendment, for distribution by the Secretary to Clubs; for display at both Fred Finch Park and Guest Park and for display on the Netball Illawarra Web Site.
- (e) The Constitution and Regulations, and all revisions of such documents, shall be distributed and displayed as “pdf” documents.

7.4.5 FINANCE COMMITTEE

- (a) Investigate and obtain Sponsorship for the Association.
- (b) Financial Statement and all monies raised to be forwarded to the Treasurer within seven (7) days.

7.4.6 UMPIRES COMMITTEE

- (a) To investigate and institute methods of encouraging and improving umpiring within the Association.
- (b) To investigate and institute methods to increase the number of active Nationally Badged umpires within the Association.
- (c) To identify umpires that present the knowledge and skills that could be developed into a nationally badged umpire, or attain a higher national badge.
- (d) To assist the Umpires Co-Ordinator in the Coaching and Badging of Umpires.
- (e) To allocate club umpiring duties to all NetSetGo and Junior games.
- (f) To allocate umpires to all Cadet and Senior games.

7.4.7 REPRESENTATIVE COMMITTEE

- (a) Equipment Officer
 - (i) In conjunction with Representative Coaches, be responsible for seeing to and organising any and all equipment needed for training, carnivals and Championships.
 - (ii) Complete a stock take of all Representative equipment and submit a report at the end of the year
 - (iii) Maintain a register of all items issued and be responsible for the return of the same.
- (b) Uniform Officer
 - (i) be responsible for the distribution to Representative teams and or squads all uniforms
 - (ii) attend to outfitting of Illawarra Netball uniforms for players and officials and advise the Secretary in writing of their needs
 - (iii) Complete a stocktake of all Representative clothing and submit a report at the end of the year
 - (iv) Maintain a register of all items issued and be responsible for the return of the same

7.5 CONVENORS OF COMMITTEES

The Convenors of all Committees shall:

- (a) advise members, and the Secretary, of all meetings at least Forty-eight (48) hours prior to the Meeting
- (b) be responsible for the recording of minutes of all meetings of their committee and retaining a record of such minutes

- (c) forward copies of the minutes and recommendations to the Secretary and to each member of the Standing Committee within fourteen (14) days of each meeting
- (d) submit reports for consideration by the Management Committee
- (e) provide a written report of the activities of their Committee to each Council Meeting
- (f) forward an Annual Report of the work of the Sub-Committee to the Secretary by 31 December each year

NETBALL ILLAWARRA REGULATION

JUDICIARY OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 8 – JUDICIARY

8.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the procedural requirements function of the Judiciary, for the handling of all reports and complaints regarding competition games conducted by Netball Illawarra. This regulation is to be interpreted in accordance with the Constitution

8.2 THE JUDICIARY

- (a) The Judiciary Committee shall consist of not less than three (3) Management Committee

8.2.1 COMPLAINTS ARISING FROM A GAME

- (a) Any player seeking to lodge a complaint regarding an incident that occurred during a game is to lodge the complaint through a team official, or a member of their Club's Executive on an Incident Report Form
- (b) Any complaint lodged by a team official or umpire regarding any incident that occurred during a game must be lodged in writing on an Incident Report Form
- (c) All complaints must be notified to the Duty Room at Fred Finch Park by the end of competition on the day of the incident. An incident Report Form (on-line or in writing) must be lodged by 6pm Sunday following the incident to complete the complaint process.
- (d) All complaints are to follow Netball NSW Incident reporting
- (e) All incidents must be recorded in the Incident Register, located in the Duty Room at Fred Finch Park

8.2.2 REPORTS MADE DURING A GAME

- (a) Complaints made to the Duty Room while a game is in progress, should be briefly recorded in the Incident Register by the Duty Committee member
- (b) The Duty Committee Member is to organise for a member of the Management Committee to go to the court to investigate the complaint
- (c) Depending upon the nature of the complaint, a club representative from one, or both clubs involved in the game may also be called to the court
- (d) The Management Committee member is empowered to take action at the appropriate time, based on the content of the complaint and what is observed, to minimise the effect of whatever has caused the complaint to be lodged
- (e) The Management Committee member will complete a detailed complaint form, including details of action taken, if any, for the Judiciary

8.3 JUDICIARY

8.3.1 THE ROLE OF THE JUDICIARY

The Judiciary is an independent body that is to receive all complaints and reports arising for the Netball Illawarra competition regarding players, coaches, teams and umpires, and will determine the following:

- (a) Whether or not the complaint is valid and whether or not the complaint is something that comes under the jurisdiction of the Judiciary
- (b) Whether or not the person about which the complaint/report has been made has previously been reported to the Judiciary, the relevancy of the report, and, where relevant, the outcome of that report
- (c) Whether or not the complaint requires further action
- (d) Who should be dealing with the complaint/report Management Committee or the Member Protection Officer or internally by the member's own club

8.3.2 RECEIPT OF REPORTS AND COMPLAINTS

The Judiciary is to receive all complaints and reports resulting from games, including Semi-Finals, Finals and Grand Finals. On receipt of a complaint or a report, the Judiciary shall:

- (a) Record the details of the complaint/report in the register, and who has been designated to deal with the complaint
- (b) Forward to the Secretary any complaint/report considered to be the responsibility of the Management Committee or the Member Protection Officer
- (c) Request the Secretary to forward to the Secretary of the Club to which the offending member belongs, with a request for the club to take appropriate action and to request that details of the action taken by the club be advised, in writing, to the Judiciary

8.3.3 INITIAL ACTION OF THE JUDICIARY

For all complaints and reports regarding one or more members, the Judiciary shall determine whether or not the member or members referred in the complaint have been reported to the judiciary previously. Where they have been reported previously, then the previous report and action may be considered as relevant information in determining the course of action to be taken.

On examination of a report or complaint, the Judiciary may take one of the following actions:

- (a) Take no action but retain the complaint/report for future reference and advise the club(s) of receipt of the complaint/report
- (b) Give a written warning, through their club, to the member(s) referred to in the complaint/report, indicating that a complaint had been received, details of the complaint, and a statement that any further complaints/reports could result in stronger action being taken
- (c) Notify member(s) referred to in a report, through their Club, of receipt of a complaint and the charges put forward in the complaint. The notice shall also include when the members are to attend a judicial hearing
- (d) Request, through the relevant clubs, the presence of some, or all, members of both teams (including coaches) and the two umpires to assist with the meeting

8.3.4 RIGHTS OF MEMBERS CALLED BEFORE THE JUDICIARY

- (a) A player or a team that has been summoned to appear before the Judiciary may be accompanied by one Club Official and/or the team coach. If a player is under eighteen (18) years of age they may also be accompanied by one of their parents or one of their guardians, as appropriate

- (b) An umpire that has been summoned to appear before the Judiciary may be accompanied by a Club Official and a member of the Umpires Committee. If the umpire is under eighteen (18) years of age they may also be accompanied by one of their parents or one of their guardians, as appropriate
- (c) A coach that has been summoned to appear before the Judiciary may be accompanied by a Club Official. If the coach is under eighteen (18) years of age they may also be accompanied by one of their parents or one of their guardians, as appropriate
- (d) The presence of a coach, club official and/or parent/guardian does not give that person any right to discuss or otherwise become involved in the judicial process
- (e) No person attending as a coach, club official or parent shall act in a legal capacity

8.3.5 ACTIONS AVAILABLE TO THE JUDICIARY

- (a) At the completion of the hearing the Judiciary shall adjourn to consider what penalty, if any, is to be handed down.
Any such action taken by the Judiciary must:
 - (i) Shall take into consideration any previous relevant complaints/reports relating to the person(s) before the Judiciary and the action taken at that time
 - (ii) Be fair and reasonable
 - (iii) Be based on the evidence and information presented as well as previous records of those concerned; and
 - (iv) Be within the powers of the Judiciary to impose the measure.
- (b) The Judiciary may:
 - (i) Caution the member and advise that the complaint/report would also be taken into consideration should they again appear before the Judiciary
 - (ii) Suspend the member from playing netball in a Netball Illawarra competition for one or more competition games. Noting that the suspension is for games actually played by their team. It does not include abandoned games, forfeits or duty responsibilities
 - (iii) Suspend the member from any involvement in netball under the control of Netball Illawarra up to a specified date. This would include involvement as an umpire or as a coach
 - (iv) Ban the person from attending netball games under the control of Netball Illawarra up to a specified date, including all Netball Illawarra Indoor competitions

8.3.6 CONSEQUENCES OF NON-ATTENDANCE AT A JUDICIARY HEARING

If a member about whom a complaint/report has been made fails to attend a Judiciary hearing to which they have been summoned, then the following actions shall be taken:

- (a) the member shall be automatically suspended until such time as they are present at a hearing where the complaint is dealt with
- (b) The member who has been suspended as a result of their non- attendance at a hearing shall not be permitted to be involved in any Netball game in any capacity until the complaint/report has been dealt with by the Judiciary
- (c) Any suspension period served for non-attendance SHALL NOT be taken into account when the Judiciary is determining the penalty to be served by the member(s)

8.3.7 RIGHT OF APPEAL

- (a) No appeal shall be permitted against a suspension imposed for non-attendance at a hearing
- (b) Once a decision has been handed down by the Judiciary, the member has the right to lodge an appeal against the decision

- (c) Any such appeal must be in writing and received by the Secretary within seven (7) days of having received written notice of the Judiciary's decision, stating the grounds for the appeal
- (d) The Secretary shall advise the Judiciary of the appeal, who will then advise the member of the date and time when the appeal is to be dealt with
- (e) The member shall be permitted to continue in their netball role until the appeal has been heard
- (f) Where an appeal is not dismissed, it shall be within the Judiciary's powers to increase the penalty given in the original hearing

8.3.8 NOTIFICATION OF JUDICIARY DECISIONS
--

- (a) The Judiciary shall notify the Netball Illawarra Secretary, who in turn informs the appropriate Club Secretary of the results of the Judiciary hearing
- (b) Where a member has been suspended for a period of time, either through the results of the hearing, or for non-attendance, the Registrar, the Umpires Convenor and the relevant Results Secretary shall be notified of the details of the member and the details of the suspension by the Netball Illawarra Secretary
- (c) Where a member has appealed against a decision of the Judiciary, through the Netball Illawarra Secretary, notify the Results Secretaries and Registrar of the appeal so that the member is entitled to be involved in netball until the Appeal has been heard
- (d) Should a member contravene their suspension as a player they shall be deemed to have been an illegal player and the team fined appropriately. The relevant results secretary should also advise the Judiciary of the contravention of the suspension who may take further action against the player for misconduct

NETBALL ILLAWARRA REGULATION

DISCIPLINARY PROCEDURES AND APPEALS
OF THE
ILLAWARRA DISTRICT NETBALL ASSOCIATION

**REGULATION 9 – DISCIPLINARY PROCEDURES &
APPEALS**

9.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation to outline the process for disciplinary action by the Association against a member, or a club, not resulting from a complaint or report relating to a competition game, and the process for appeal in relation to such action. This regulation has been created to be read in conjunction with, Clauses 12 and 31 of the Constitution, and interpreted in accordance the Constitution.

9.2 DEFINITION

The term “subject” under this Regulation shall include affiliated Clubs, Management Committee, Life Members and Individual Members.

9.3 OVERVIEW

Any sanction recommended under this Regulation must:

- (a) Observe any contractual and employment rules and requirements;
- (b) Conform to the principles of natural justice;
- (c) Be fair and reasonable;
- (d) Be based on the evidence and information presented; and
- (e) Be within the powers of the Disciplinary Tribunal or Management Committee to impose the measure.

9.4 DISCIPLINARY TRIBUNAL

- (a) The Disciplinary Tribunal shall operate in accordance with the procedures expressed in the Regulations but subject always to the Constitution and the Act.

- (b) The Disciplinary Tribunal will be appointed from an independent panel consisting of up to ten persons, who are members of Netball Illawarra, with appropriate knowledge and skills.
- (c) Any Disciplinary Tribunal convened under this Regulation will consist of at least three members.
- (d) A Management Committee member shall be appointed as the Disciplinary Tribunal's Co-ordinator. The Co-ordinator will appoint the Disciplinary Tribunal members to investigate the matter and will make a determination in relation to the alleged breach. The Co-ordinator may be present at a hearing, but cannot vote on any decision.
- (e) The decision of the Disciplinary Tribunal's is final, except when an appeal to the Management Committee is lodged in accordance with clause 9.9. In this case, the decision of the Management Committee shall be final.

9.5 NOTICE OF ALLEGATION

Where the Management Committee requires a Disciplinary Tribunal to deal with a disciplinary matter, the Secretary shall, as soon as practicable, serve on the subject a notice in writing:

- (a) Setting out the alleged breach by the subject and the grounds on which it is based;
- (b) Stating that the subject may address the Disciplinary Tribunal at a meeting to be held not earlier than fourteen and not later than twenty eight days after service of the notice;
- (c) Stating the date, place and time of that meeting; and
- (d) Informing the subject that they may do one or more of the following:
 - (i) attend that meeting; and/or
 - (ii) give to the Disciplinary Tribunal at least three (3) days before the date of that meeting, a written statement regarding the alleged breach.

9.6 DECISION OF DISCIPLINARY TRIBUNAL

- (a) At a hearing , the Disciplinary Tribunal shall:
 - (i) Give the subject (either personally or through a representative who shall not be legally trained) every opportunity to be heard;
 - (ii) Give due consideration to any written statement submitted by the subject; and
 - (iii) Determine what (if any) sanctions should be imposed if it is satisfied that the facts alleged in the complaint have been proved and that the alleged breach occurred.
- (b) The Disciplinary Tribunal is required to give reasons for its decision to the subject.
- (c) If the Disciplinary Tribunal imposes a sanction, the Secretary must, within seven (7) days after the action is taken, cause written notice to be given to the subject of the action taken and of the subject's right of appeal in accordance with regulation 9.9.
- (d) The sanction does not take effect:
 - (i) Until the expiration of the period within which the subject is entitled to appeal against the decision concerned; or

- (ii) If within that period the subject exercises the right of appeal, unless and until the Netball Illawarra confirms the decision under clause 9.9, whichever is the latter.

9.7 SANCTIONS

- (a) If the Disciplinary Tribunal finds that an offence has been proved or committed by an individual, one or more of the following sanctions may be imposed:
 - (i) direct that the individual makes a verbal and/or written apology;
 - (ii) issue a written warning;
 - (iii) direct that the individual attend counselling to address the behaviour;
 - (iv) withdraw any award, placing, records, honour, achievements bestowed in any event or activities held or sanctioned by the Netball Illawarra;
 - (v) demote or transfer the individual to another role or activity;
 - (vi) in the case of a coach or official, direct that the relevant Netball Club disallow that subject from that role for a period of time, or permanently;
 - (vii) suspend the subject's right to participate in particular activities;
 - (viii) suspend the subject from membership of Netball Illawarra for a specified period;
 - (ix) expel a subject from Netball Illawarra; or
 - (x) impose such other penalty, action or educative process as it deems appropriate
- (b) If a finding is made that a Netball Club has committed an offence or the allegation is proved, one or more of the following sanctions may be imposed in addition to those set out in clause 5.7a):
 - (i) Suspend General Committee attendance and voting rights of the club
 - (ii) Impose a monetary fine on the club, or
 - (iii) Suspend or expel the club from Netball Illawarra; or
 - (iv) Any combination of the above.
- (c) When imposing any sanction, it will be accompanied by a warning that a similar breach by that subject in the future may result in the imposition of a more serious sanction.

9.8 FACTORS TO CONSIDER WHEN IMPOSING SANCTIONS

The sanction to be imposed on a subject will depend on factors such as:

- (a) The nature and seriousness of the behaviour or incidents;
- (b) The effect of the proposed sanctions on the subject including any personal, professional or financial consequences;
- (c) If there have been relevant prior warnings or disciplinary action;
- (d) If there are any mitigating circumstances; and
- (e) Any representations made to the Disciplinary Tribunal.

9.9 APPEAL

- (a) A subject may appeal to the Management Committee against a decision of the Disciplinary Tribunal, but must do so no later than seven (7) days after notice of the decision is served on the subject, by lodging with the Secretary a written notice to that effect.
- (b) The notice must be accompanied by a statement of the grounds on which the subject intends to rely for the purposes of the appeal.
- (c) Where the Secretary receives such a notice, they shall notify the Management Committee who shall consider the appeal at its next Management Committee meeting or in a specially convened Management Committee meeting to be held within twenty eight (28) days after the date on which the Secretary received the notice.
- (d) The Management Committee may uphold a decision of the Disciplinary Tribunal, refer the matter back to the Disciplinary Tribunal for it to be reconsidered, or reach its own decision in relation to the allegation against the subject. The Management Committee must provide written reasons for its decision.
- (e) The decision of the Management Committee shall be made by a majority vote and shall be considered as the final decision on the matter.

NETBALL ILLAWARRA REGULATION

REQUIREMENTS FOR MANAGEMENT, SPECIAL GENERAL AND ANNUAL GENERAL MEETINGS OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 10 – MANAGEMENT, SPECIAL GENERAL AND ANNUAL GENERAL MEETINGS

10.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the requirements for Management Committee, General and Annual General Meetings of Netball Illawarra. This regulation has been created to be read in conjunction with Clauses 20, 23, 24, 26, 28 and 29 of the Constitution, and interpreted in accordance with the Constitution.

10.2 MANAGEMENT COMMITTEE MEETINGS

- (a) Not less than ten (10) Management Committee Meetings shall be held at a time and place determined by the Management Committee.
- (b) The President or Secretary shall be empowered to call any additional Management Committee meetings that are deemed necessary.
- (c) Management Committee Meetings shall be conducted in accordance with the provisions of the Constitution and Regulations of Netball Illawarra.
- (d) No business shall be conducted at a meeting unless there is a quorum present while the item of business is being transacted.
- (e) Unless advised otherwise by the Secretary, the Order of Business for Management Meetings shall be:
 - Apologies
 - Confirmation of Minutes of the Previous Meeting
 - Business Arising From Minutes of Previous Meeting
 - Correspondence
 - Business Arising
 - Treasurer's Report and Financial Statements
 - Accounts Received For Payment

- Business Arising
- Notices of Motion
- Competition
 - Reports from Results Secretaries
 - Other
- Reports
 - Coaching Co-Ordinator
 - Umpires Co-Ordinator
 - Rep Liaison Officer
 - Media Officer
 - Netball NSW Delegates
 - Other Reports
- General Business

- (f) Any Business Arising From the minutes of the previous meeting that is covered by the portfolio of a Committee member should be dealt with in the report of the appropriate Management Committee member.
- (g) The Chairman shall be permitted to alter the order of Business, or add to the order of Business for a Management Committee Meeting if deemed advantageous to the meeting.

10.3 SPECIAL GENERAL MEETINGS – COUNCIL MEETINGS

- (a) The Special General Meetings scheduled in the Association’s Calendar are referred to as “Council Meetings”. Any General Meetings called by the Secretary and not listed in the Netball Illawarra Calendar shall be referred to as Special General Meetings.
- (b) The purpose of the Council Meetings is to provide the means for Clubs to be informed by the Management Committee of what has happened in the Association since the last Council Meeting and to allow delegates to raise questions regarding the report and the portfolios of the Management Committee Members.
- (c) Council Meetings are also an opportunity for delegates to raise matters of importance to their Club and General Business relating to the development of the Association. Any such General Business should not encroach on the portfolio of any Management Committee Member, or the functions of the Management Committee.
- (d) Council Meetings provide the opportunity for elections to be conducted, as allowed by the Constitution and the Regulations.
- (e) Council Meetings provide the opportunity for the creation or amendment of Regulations as allowed by the Constitution.
- (f) Council Meetings are not a forum for the raising new business by a Committee Member with regards to their portfolio. Such new business should be left to Management Committee Meetings.
 - i) Council Meetings shall be scheduled once each calendar month between March and August at a time and place determined by the Management Committee.
 - ii) Additional Special General Meetings may be called in accordance with the provisions specified in the Constitution.

- iii) Special General Meetings shall be conducted in accordance with the provisions of the Constitution.
- iv) No business shall be conducted unless there is a quorum present while the item of business is being transacted.
- v) Unless advised otherwise by the Secretary, the Order of Business for Council Meetings shall be:
 - Apologies
 - Confirmation of Minutes of the previous Council Meeting and/or any Special General Meetings held since the previous Council Meeting
 - Business Arising from Minutes of the previous Council Meeting and/or any Special General Meeting held since the previous Council Meeting
 - Financial Report
 - Questions
 - Notices of Motion
 - Elections (if required)
 - Competition
 - Reports from Results Secretaries
 - Questions
 - Judiciary Reports
 - Other
 - Reports
 - Coaching Co-Ordinator
 - Questions
 - Umpires Co-Ordinator
 - Questions
 - Rep Liaison Officer
 - Questions
 - Media Officer
 - Questions
 - Netball NSW Reports
 - Questions
 - Other Reports
 - Questions
 - General Business
- vi) The Chairman shall be permitted to alter the order of Business for a Council Meeting if deemed advantageous to the meeting.
- vii) The Management Committee shall be permitted to invite guest speakers to address a Council Meeting if considered to be of benefit to the members present and to the Association.
- viii) The Order of Business for All other Special General Meetings shall be as provided in the Notice of Meeting and the Agenda for that Meeting.

- (a) The Annual General Meeting of the Association shall be scheduled for the second Tuesday in February at a time and place determined by the Management.
- (b) No business shall be conducted unless there is a quorum present while the item of business is being transacted.
- (c) The Order of Business for the Annual General Meeting shall be:
 - Apologies
 - Confirmation of Minutes of the Previous Annual General Meeting
 - Consideration and Adoption of the Annual Report of the Association
 - The Consideration and Adoption of the Audited Financial Report
 - Appointment of an Auditor for the ensuing year
 - Consideration of Notices of Motion
 - Election of Management Committee Members

NETBALL ILLAWARRA REGULATION

STANDING ORDERS FOR MANAGEMENT, GENERAL AND ANNUAL GENERAL MEETINGS OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 11 – STANDING ORDERS FOR MANAGEMENT, GENERAL AND ANNUAL GENERAL MEETINGS

11.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the Standing Orders for the conduct of meetings of the Management Committee, General and Annual General Meetings of Netball Illawarra. This regulation is to be interpreted in accordance with the Constitution

11.2 STANDING ORDERS FOR MEETINGS

In addition to the requirements of the Constitution the following orders and protocols shall be adhered to at meetings of Netball Illawarra:

- (a) The Chairperson shall.
 - (i) make sure that a quorum is present at all times throughout the meeting
 - (ii) conduct the meeting in accordance with the Constitution and Regulations
 - (iii) ensure that no member speaks for an undue length of time or unnecessarily repeats points that have already been put before the meeting
 - (iv) terminate any discussion which is not, at that time, relevant to the business before the meeting
- (b) the Chairperson's ruling on all points of order and procedure shall be final, unless a motion is moved, seconded and carried "that the Chairperson's ruling be disagreed with". The mover may speak briefly in support of the motion, and the Chairperson may explain why the ruling was given. The Chairperson takes the vote
- (c) No speaker shall speak for or against a motion more than once
- (d) There shall be no limit to the number of speakers for or against a motion, providing the debate is still active, but if there is no speaker in opposition to the previous two speakers, the debate shall be closed. The mover of the motion shall have the right of reply before the vote is taken

- (e) Any member may move without debate that the question "Now be put" and if the motion is seconded and carried by a majority vote the motion or amendment before the meeting shall be put at once
- (f) Any member may move that the meeting "now proceed to the next business". This requires a seconder and shall be voted upon without discussion. If carried the original motion shall not be revived at the same meeting. If lost, the original motion shall be put without further discussion, except that the mover shall have the right of reply
- (g) Any member may move that the motion before the Chair be deferred
- (h) A motion or amendment which is not passed at a meeting may not be brought forward again at the same meeting, but the matter may be brought forward at a subsequent meeting
- (i) Upon evidence of a mistake in facts that have been presented to a meeting, or upon receipt of further information, a motion may be rescinded at the same meeting, provided that all members who voted on the motion are present and agree to the rescission. A resolution may be rescinded on notice of motion at a subsequent meeting
- (j) An amendment which is a direct negative of the motion shall not be allowed
- (k) An amendment moved and seconded is voted upon before the motion. The mover of the original motion may exercise her/his right of reply before the amendment is voted upon. No second or subsequent amendment shall be received until the first amendment has been voted upon. An amendment which is carried becomes the motion and is open for further amendment. The mover and seconder of the motion under discussion are not entitled to move or second amendments to it. If the mover is in agreement with any proposed amendment she can accept it and may seek leave to alter the motion accordingly
- (l) No motion or amendment may be withdrawn without the consent of the mover or seconder and the consent of the meeting.

NETBALL ILLAWARRA REGULATION

**PROCEDURES FOR APPOINTING SELECTORS
OF THE
ILLAWARRA DISTRICT NETBALL ASSOCIATION**

**REGULATION 12 – PROCEDURES FOR APPOINTING
SELECTORS**

12.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the Procedures for appointing Selectors of the Illawarra District Netball Association. This regulation is to be interpreted in accordance with the Constitution

12.2 SELECTION PANELS

12.2.1 GENERAL

- (a) The Management Committee shall appoint not less than two selection panels:
 - i) Senior Selection Panels
 - ii) Junior Selection Panels

Where suitable appointees are available, the Management Committee may appoint a selection panel for the sole purpose of selecting the 11 years Talent Development Squad. Where this panel is not appointed the role will be undertaken by the Junior Selection Panel.
- (b) Where a relative of a nominated selector has nominated for a team, that selector shall not be appointed to the Selection Panel for that team.
- (c) The selections for all Squads and Teams as detailed below will be made solely by the respective Selection Panels.
- (d) The Management Committee reserves the right to vary the composition of the Panels from time to time, at its discretion.
- (e) All final selections will be made based on the decisions of the majority of the Selection Panel members.
- (f) Each Selection Panel will meet to discuss selections at various times in the season.
- (g) A Selection Panel may, from time to time, seek input from others on the merits of identified players; however, any final selection decisions rest solely with the Selection Panel. Anyone providing input to a Selection Panel will be required to agree to and be bound by the same confidentiality requirements as Selection Panel members.

- (h) The Management Committee may require a member of a Selection Panel to vacate their position for such periods as deemed appropriate where the Management Committee considers that the Selector has an association with a player which could give rise to a question of bias or conflict of interest in the selection process. Alternatively, a selector may declare a conflict of interest and be excused from the Panel as required by the Convenor.
- (i) The Management Committee may remove a selector from a selection panel where it believes that the presence of the selector is considered to not be in the best interests of one or more representative squads or teams.
- (j) The role of the Selection Panel Convenor is to oversee the selection process, i.e. arrange and organise meetings, facilitate discussions and decision making, ensure the Selection Policy is adhered to and oversee the administrative requirements of all selections.
- (k) The decisions of a Selection Panel shall be final and binding. The Panel is under no obligation to provide reasons for its selection decisions, however may choose to do so, at its discretion.

12.2.2 THE SELECTION PANEL FOR THE TALENT DEVELOPMENT SQUAD

- (a) This Selection Panel will be responsible for the selection of the 11 Years Talent Development Squad
- (b) The Selection Panel shall be comprised of 5 selectors
- (c) The Rep Liaison Officer will convene the Selection Panel.

12.2.3 THE JUNIOR SELECTION PANELS

- (a) The Junior Selection Panels will be responsible for the selection of the:
 - i) Under 15 State Age Championships Squad and/or Team;
 - ii) Under 15 State Age Championships Development Team;
 - iii) Under 14 State Age Championships Squad and/or Team;
 - iv) Under 14 State Age Championships Development Team;
 - v) Under 13 State age Championships Squad and/or Team;
 - vi) Under 13 State Age Championships Development Team;
 - vii) Under 12 State age Championships Squad and/or Team;
 - viii) Under 12 State Age Championships Development Team;
- (b) The Junior Selection Panels shall be comprised of no less than 5 selectors
- (c) The Management Committee shall appoint a Convenor for each appointed panel.

12.2.4 THE SENIOR SELECTION PANELS

- (a) The Senior Selection Panels will be responsible for the selection of the:
 - i) Metro League Teams
 - ii) Night Inter-District Teams
 - iii) State Championships Teams; and
 - iv) Other Special Event Representative Teams

- (b) The Senior Selection Panels shall be comprised of no less than 5 Selectors
- (c) The Management Committee shall appoint a convenor for each appointed panel.

12.3 APPLICATIONS FOR SELECTION PANELS

The procedure for the submission and assessment of applications is as follows:

- (a) The Management Committee shall advertise, through affiliated clubs, that applications are being sought for Selection Panels, as required.
- (b) All applications must be:
 - (i) In writing
 - (ii) On the prescribed form provided for that purpose, approved by two (2) members of the Management Committee of an affiliated club
 - (iii) Delivered to the Association Office, and/ or Secretary by 2.00pm on, or before the published closing date for Nomination.
 - (iv) Accompanied by a Résumé relating to the position being sought

12.3.1.1 Information to Be Provided

The resume required from applicants should include the following, as a minimum:

- (a) Current coaching position with your Club
- (b) Coaching Qualifications
- (c) Previous Representative Coaching experience
- (d) Previous Netball Coaching Experience

12.4 SELECTOR APPOINTMENT PROCESS

- (a) The Management Committee will appoint selectors to the Panels. First consideration shall be given to those applications received for the positions; however, there is no obligation to appoint such applicants to a selection Panel.
- (b) If the quality and experience of the nominees is not considered to be of a suitable standard, then the Management Committee may appoint selectors from outside the pool of applications.
- (c) A club shall have no more than one representative on a Selection Panel, unless the Management Committee authorises such an appointment.
- (d) The term of appointment will be determined by the Management Committee and may vary to ensure there is consistency across each Panel. The term will be confirmed at the time of the appointment.
- (e) The Management Committee may appoint Apprentice Selector/s to any Panel. They may be appointed from applications received for selector roles. The Apprentice Selectors may be consulted for their opinion, but is not a decision making member of the Panel. At the conclusion of the selection process the Convenor will undertake a post selection debrief with the Apprentice Selectors as a development measure.

- (f) On appointment, the principle of confidentiality by all persons involved in the selection process is paramount.

12.5 SELECTOR APPOINTMENT CRITERIA

- (a) Persons wishing to be considered for appointment as a selector to one of the Panels must be a current financial member of Netball Illawarra and Netball NSW.
- (b) In addition to the above criteria, it is recommended that individuals undertake also address a minimum of one (1) of the following criteria in their profile and resume:
- i) Have attended and successfully completed an approved Netball NSW Selectors workshop within the previous four (4) years.
 - ii) High Performance Coaching Experience: have coached within the last five years at a minimum of State/State Age Championship Team level, Metro League or Netball Illawarra Premier League.
 - iii) Have previously selected representative teams/squads for Netball Illawarra

12.6 SELECTION OBJECTIVE OVERVIEW

In considering players for selection in any Illawarra Squad or Team, selectors at all levels will primarily apply the criteria outlined in Regulation 12 to assess the potential and/or capability of players to progress to, and perform at the highest level within Netball Illawarra.

12.6.1 SELECTIONS COMMITTEE

12.6.1.1 Talent Development Squad Selection Panel

The Talent Development Squad Selection Panel shall:

- (a) Select an 11 years Development Squad of up to 30 players of suitable standard.
- (b) Present results of selections to the Management Committee for approval as soon as possible.

12.6.1.2 Junior Selection Panels

The Junior Selection Panels shall:

- (a) At the initial selection day, select State Age Championships Training Squads of up to 24 players or a team of 9 or 10 players in each age group on dates specified by the Management Committee. Where a team is selected, no further selections for that age group shall be held.
- (b) Where a squad has been selected and players withdraw from the squad, may select replacement players if players of suitable standard were available at the initial selections.
- (c) Attend training sessions of the State Age Championships Training Squads.
- (d) At the final selections, select teams of 9 or 10 players to represent the Association at the State Age Championships. No team shall attend the championships with less than 9 players.

- (e) Select Development Teams for those age groups competing at the State Age Championships from players in the training squads and identify shadow players for the Championships teams where no development team is selected.
- (f) Select teams to represent the Association for other games and competitions where players are to be 15's or younger.
- (g) Present results of selections to Management Committee for approval as soon as possible.
- (h) For State Age Championships teams, where there is a vacancy the relevant selection panel will be responsible for the selection of a replacement player to fill the vacancy.
- (i) For Development Teams, where there is a vacancy the relevant selection panel will be responsible for the selection of a replacement player to fill the vacancy.

12.6.1.3	Senior Selection Panels
----------	-------------------------

The Senior Selection Panels shall:

- (i) Select teams of between 9 and 12 players of suitable standard to represent the Association at the Metro League Competitions. Selectors must select a player if a vacancy occurs, resulting in a team having less than nine (9) players.
- (ii) Select teams of between 9 and 12 players of suitable standard in the available age groups to represent the Association at the State Championships. Selectors must select a player if a vacancy occurs, resulting in a team having less than nine (9) players or the team will be withdrawn from the Championships.
- (iii) Select teams of between 9 and 12 players of suitable standard to represent the Association at the Night Inter-District Competition. Selectors must select a player if a vacancy occurs, resulting in a team having less than nine (9) players.
- (iv) Select teams of at least 9 players to represent the Association in other games and competitions where players are to be 16 years or older.
- (v) Where possible, identify shadow players for selected teams.
- (vi) Not select a team unless seven (7) players of suitable standard are present or have indicated in writing their availability.
- (vii) Present results of selection to the Management Committee for approval as soon as possible.

NETBALL ILLAWARRA REGULATION

SELECTION PROCEDURES

OF THE

ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 13 – SELECTION PROCEDURES

13.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the Procedures for the Selection of squads and teams to represent the Illawarra District Netball Association. This regulation is to be interpreted in accordance with the Constitution

13.2 APPLICATION OF THE SELECTION POLICY AND PROCESS

- (a) Netball Illawarra may select, at appropriate times throughout the year:
- One, or more, teams to compete in the Netball NSW Metro League Competition
 - One, or more teams to compete in the Regional State League Competition
 - One, or more, teams to compete in the Netball NSW Night Inter-District Teams
 - One, or more, teams to compete at the Netball NSW State Championships
 - One, or more, teams to compete at the Netball NSW State Age Championships
 - State Age Championships Age Groups Development Teams
 - 11 years Talent Development Squad
 - Other Teams to represent the Association as required
- (b) This Regulation refers to the above Squads and Teams collectively as the “Squads & Teams”.
- (c) Application of the regulation, operational processes and procedures outlined in this regulation will help ensure the following:
- i) Alignment and consistency across all levels;
 - ii) Transparency in the selection criteria and processes;
 - iii) Improved planning and execution of all aspects of the selection strategy;
 - iv) Flexibility to respond to selection situations in a fair manner;
 - v) Appointment of high quality and experienced selectors from within the Association

13.3 ELIGIBILITY CRITERIA

13.3.1 GENERAL

Whenever selecting players for any Squad and/or Team, the relevant Selection Panel shall apply the eligibility criteria as defined in any relevant Netball NSW Competition Rules and other considerations as set out below:

- (a) To be eligible for selection, players must:
 - i) Be current financial members of Illawarra Netball.
 - ii) Be current financial members of Netball NSW.
- (b) Notwithstanding the eligibility requirements set out above, Netball Illawarra may grant an exemption to an ineligible player if in the view of the relevant Selection Panel, that player has the potential to be considered a long term representative player for Netball Illawarra.
- (c) The selection of any ineligible player is to be agreed by the Executive, and the Management Committee is to be notified.

13.4 SELECTION OBJECTIVE OVERVIEW

In considering players for selection in any Netball Illawarra Squad or Team, selectors at all levels will primarily apply the criteria outlined in clause 13.5 below to assess the potential and/or capability of players to progress to, and perform at the highest level within Netball Illawarra.

13.5 SELECTION CRITERIA

The selection process requires selectors to assess what they believe the standard of an individual player is against defined criteria. It is acknowledged that this will, in the main, be a subjective decision tempered by the experience and expertise of the selectors. Consequently, subjectivity will always remain an unavoidable element of selection.

When applying the criteria and considerations below, there will be at times, extremely difficult choices to be made which require the selectors to exercise their discretion and judgement.

Providing the selectors have properly considered the criteria and considerations in this regulation and exercised their discretion and judgement in good faith, the Selection Panel will have fulfilled its obligations under this Regulation.

Whenever selecting players for a Squad or a Team, the selectors should apply the appropriate level of the following competencies, personal attributes and other considerations:

- (a) Core Playing Competencies, appropriate for the age being selected:
 - Technical skill base
 - Practical understanding and ability to read play, consistency & accuracy of decision making under pressure
 - Achieved and maintained the fitness required for this level of competition
 - Can sustain intensity of performance throughout the game
 - Consistency of performance

- Shows the potential skills and capabilities to represent Illawarra at the level required for the team being selected
- (b) Core Personal Attributes:
- Self-responsibility – driven to be the best and committed to own development
 - Resilience – mental toughness, bounces back from adversity, perseveres and adapts
 - Self-awareness – emotional intelligence and can manage behaviour
 - Leadership – leads by example, and role models the Netball Illawarra performance culture on and off court
 - Communication – ability to communicate positively and be open to receiving feedback in a calm and mature manner
- (c) Consideration may also be given to the following factors:
- Coachability and potential to improve – understands expectations and applies learning's to improve performance
 - Demonstrates 'team' qualities and is a 'fit' within the team environment, able to influence the squad/team in a positive manner
 - Understands and demonstrates the Netball Illawarra values passion, team, integrity, excellence and connectedness
 - State of fitness, health and/or wellbeing
 - Positional versatility & balance within the team
 - Current form
 - Whether a player's performance and/or contribution has been affected by extenuating circumstances such as illness, injury, bereavement, parental leave, work/study commitments or similar which have temporarily compromised form/contribution
- (d) Consideration may also be given to any other factors that the Selection Panel considers in its sole discretion to be relevant and appropriate to the overall assessment of a particular player.

13.6 AGE SPECIFIC SELECTION CONSIDERATIONS

- (a) For State Age Championships Squads and Team, players may not be considered for an age group above the youngest age group into which they may be selected in the year in which the Championships are to be played.
- (b) Athletes eligible for 17's selection may only be considered for 21's selection under exceptional circumstances and as agreed to by the Executive.
- (c) Players may only be selected into one age group in any given calendar year.

13.7 CONFIDENTIALITY REQUIREMENTS

- (a) All members of a selection panel will be required to sign an Illawarra Netball Selectors Agreement.
- (b) Panel members, coaches and any other person providing input to the Panel will not discuss selection matters to any other person whatsoever outside of the official selection meetings without the express permission of the Coaching Co-Ordinator.
- (c) Contravention of the Selectors Agreement will lead to immediate removal from the Selection Panel.
- (d) Selection Panel members will be required to declare any conflict of interest in relation to the player selection process they have been assigned to.

13.8 POST- SELECTION REQUIREMENTS

Following selection in any Illawarra Netball Squad or Team, selected players must agree to:

- (a) Attend all such training sessions as scheduled by the Coach unless extenuating circumstances arise. Players who are unable to attend training must contact the Team Manager no later than midday on the day of training;
- (b) be available to play in all games and carnivals as scheduled in the program;
- (c) comply with all rules, regulations, policies and procedures of Netball Illawarra;
- (d) work towards achieving and/or maintaining the level of fitness required to perform at the level of competition selected for;
- (e) Undertake any reasonable medical and/or fitness assessments required by Netball Illawarra; and
- (f) Undertake to follow any reasonable medical requirements or preventative measures to maintain health and well-being and minimize the risk of injury and ill-health.

13.9 SELECTION OF ILLAWARRA NETBALL SQUADS AND TEAMS

13.9.1 TEAMS FOR THE NETBALL NSW METRO LEAGUE COMPETITION

a. Objectives

- i) To identify and select up to three (3) teams of up to twelve (12) players to represent Illawarra Netball in the State League Competition.
- ii) The number of teams selected will depend on the number of coaches appointed as well as the number of Umpires available to umpire in Sydney for the whole of the competition.

b. Candidates For Selection

- i) Candidates for selection must be currently registered as a playing member of Netball NSW, or Netball Australia.
- ii) Candidates for Metro League teams must be sixteen (16) years of age, or older, in the year of playing.

- iii) Any candidate under 18 years of age must have one of their parents/guardians consent for them to nominate for selections. This is to be included on the Metro League nomination form.
- iv) Any candidate 18 years of age or older must sign a Metro League nomination form.
- v) If 18 years of age, or older, at the time of selection, shall sign the Conditions of Selection Agreement Form drawn up by the Management Committee.
- vi) If less than 18 years of age, at the time of selection, shall have one of their parents/guardians sign the Conditions of Selection Agreement Form.
- vii) Submit a written nomination, approved by a member of their club's Management Committee, with recent playing experience, to the Association on or before the date specified by the Management Committee
- viii) Must be present for ON COURT SELECTIONS. If because of extenuating circumstances, a player is unable to participate in the On Court Selections, she must notify a selector prior to selections starting, providing reasons for the inability to participate and the case will be dealt with on its merits by the Selection Panel.
- ix) Must inform the Selection Panel, before the start of the selection process, of any known prior commitments which would interfere with training or participation in the competition.

c. Selection Process

- i) Deadlines for the registration of all Metro League Teams are set by Netball NSW each year and the Management Committee will establish a selection timeline each year in order to meet the deadlines and requirements.
- ii) Selection will be through an on-court selection process and selectors will observe the games and consider previous and current performances to ensure players are given adequate opportunities to be viewed prior to Team Selections.
- iii) Up to three (3) teams will be selected to represent Netball Illawarra
- iv) The Panel will select the teams and also identify up to 3 'shadow' players.
- v) Netball Illawarra will advise all players of their selection in the State League Teams.

13.9.2	NETBALL NSW NIGHT INTER-DISTRICT TEAMS
--------	--

a. Objectives

- i) To identify and select up to three (3) teams of up to twelve (12) players to represent Illawarra Netball in the Netball NSW Night Inter-District Competition.
- ii) The number of teams selected will depend on the number of coaches appointed as well as the number of Umpires available to umpire in Sydney for the whole of the competition.

b. Candidates For Selection

- i) Candidates for selection must be currently registered as a playing member of Netball NSW, or Netball Australia.
- ii) Candidates must be at least Fourteen (14) years of age in the year of playing.
- iii) Any candidate under 18 years of age must have one of their parents/guardians consent for them to nominate for selections. This is to be included on the Night Inter-District nomination form.
- iv) Any candidate 18 years of age or older must sign a Night Inter-District nomination form.
- v) If 18 years of age, or older, at the time of selection, shall sign the Conditions of Selection Agreement Form drawn up by the Management Committee.
- vi) If less than 18 years of age, at the time of selection, shall have their parent/guardian sign the Conditions of Selection Agreement Form.
- vii) Submit a written nomination, approved by a member of their club's Management Committee, with recent playing experience, to the Association on or before the date specified by the Management Committee,
- viii) Must inform the Selection Panel, before the start of the selection process, of any known prior commitments which would interfere with training or participation in the competition.

c. Selection Process

- i) Selections will be an on-court or paper selections, as determined by the Management Committee.
- ii) The date for the selection of teams is set by the Management Committee each year.
- iii) Applications will be called for the Night Inter-District Teams in line with the Netball Illawarra selection timeline.
- iv) Application forms will be available from the website, sent to Clubs for distribution to potential applicants, and sent to current State League, State Championships, U/14 and U/15 State Age Championships Team members.
- v) All players will be responsible for submitting completed application forms to the Netball Illawarra office by 2.00pm on the required date marked Application: Night Inter-District Application.
- vi) The Panel will take into account previous performances over the last 12 months prior to selection. Events may include but are not limited to:
 - Metro League
 - State Championships
 - State Age Championships
 - Other relevant games and competitions as agreed by the Convenor
- vii) Where possible the Panel will name up to 3 "shadow" players.

a. Objectives

- i) To identify and select up to twelve (12) players in each of the age groups specified by Netball NSW to compete at the State Championships.
- ii) Where a Coach and a Manager have not been appointed to a particular age group then a team for that age group will not be selected.
- iii) Where insufficient nominations have been lodged by players of suitable standard for selection in a specific team then a team shall not be selected.
- iv) Where selectors are unable to select 9 players of a suitable standard to represent Illawarra, then a team will not be selected.
- v) Players who have nominated for a particular age group, subject to that player's acceptance, may be selected in an older age group, where permitted by the rules of the competition.

b. Candidates For Selection

- i) Candidates for selection must be a player member of a club affiliated with Netball Illawarra.
- ii) Any candidate under 18 years of age must have one of their parents/guardians complete and sign the State Championships nomination form and the Conditions of Selection Agreement Form
- iii) Any candidate 18 years of age or older must complete and sign a State Championships nomination form and Conditions of Selection Agreement Form drawn up by the Management Committee.
- iv) Submit the nomination form, approved by a member of their club's Management Committee, to reach the Association on or before the date specified by the Management Committee
- v) Must be present for ON COURT SELECTIONS. If because of extenuating circumstances, a player is unable to participate in the On Court Selections, she must notify a selector prior to selections starting, providing reasons for the inability to participate and the case will be dealt with on its merits by the Selection Panel.
- vi) Must inform the Selection Panel, before the start of the selection process, of any known prior commitments which would interfere with training or participation in the Championships.

d. Selection Process

- i) The date for selections of all State Championships Teams will be set by the Management Committee.
- ii) Selection will be through an on-court selection process and selectors will observe the games and consider previous and current performances to ensure players are given adequate opportunities to be viewed prior to Team Selections.

- iii) The Panel will select the Teams and also identify up to 3 'shadow' players.
- iv) Netball Illawarra will advise all players individually of their selection in the State Championships Teams.
- v) In selecting the Teams, the Panel will also take into account previous performances over the last 12 months prior to selection.

13.9.4 STATE AGE CHAMPIONSHIPS SQUADS

a. Objectives

- i) To identify and select up to 24 players in each of the eligible age groups to undergo off-season training for final selection into teams to compete at the Netball NSW State Age Championships.

b. Candidates For Selection

- i) Candidates for selection must be a member of a club affiliated with Netball Illawarra.
- ii) must have one of their parents/guardians complete and sign the State Age Championships nomination form and the Conditions of Selection Agreement Form
- iii) Candidates for selection must be of suitable standard for the age group that they are nominating for and this will be attested to by the Executive of their club.
- (iv) Submit the nomination form, approved by a member of their Club's Management Committee, to reach the Association on or before the date Specified by the Management Committee
- iv) Must be present for ON COURT SELECTIONS. If because of extenuating circumstances, a player is unable to participate in the On Court Selections, she must notify a selector prior to selections starting, providing reasons for the inability to participate and the case will be dealt with on its merits by the Selection Panel.
- v) Must inform the Selection Panel, before the start of the selection process, of any known prior commitments which would interfere with training or participation in the Championships.

c. Selection Process

- i) The date for selections for squads for the age groups competing at the State Age Championships will be set by the Management Committee.
- ii) Selection will be through an on-court selection process and selectors will observe the games to ensure players are given adequate opportunities to be viewed prior to Squad Selections.
- iii) The Panel will select a squad of up to 24 players of suitable standard for each of the age groups. The number of players selected to be determined by the standard of the players, not the number of positions available.
- iv) Netball Illawarra will advise all players individually of their selection in the squad.

a. Objectives

- i) To identify and select not less than nine (9) and no more than ten (10) players in each of the eligible age groups to compete at the Netball NSW State Age Championships.
- ii) Where selectors are unable to select 9 players of a suitable standard to represent Illawarra, then a team will not be selected.

b. Trialling By Additional Players

- i) Players not registered with Illawarra Netball in the previous year:
 - 1. Must make an application to the Management Committee to trial at the final selections.
 - 2. Must be registered as a player with an affiliated Club before final selections take place.
 - 3. Must provide previous playing experiences to indicate suitability to be considered.
 - 4. Shall be invited to attend Final Selections at the discretion of the selection panel. This invitation does not include permission to train with the squad prior to selections.
 - 5. Permission may be granted to attend preliminary carnivals with the squad prior to the final selections.
- ii) Players registered with Illawarra Netball in the previous year shall not be permitted to nominate for final selections.

c. Selection Process

- i) Dates for the selection of State Age Championships Teams will be set by the Management Committee after consultation with the selectors and Coaches.
- ii) Selection will be through an on-court selection process and selectors will observe the games and consider previous and current performances to ensure players are given adequate opportunities to be viewed prior to Team Selections.
- iii) The Selectors may take into account previous performances over the last 12 months prior to selection.
- iv) Selectors may consider reports on players from any previous representative teams into which they have been selected.
- v) Selectors may use carnivals attended by the squad to assist in the selecting of a State Age Championships team.
- vi) Where carnivals are being used to assist with selections, any player accepted by the Management Committee or Selectors to participate at final selections, may also attend the carnivals with the relevant squad.
- vii) Selectors may use Squad training sessions to assist in determining the suitability of a player for a State Age Championships team.

- viii) The Selection Panel will select the Teams and also identify up to 3 'shadow' players, where Development Teams have not been selected.
- ix) Netball Illawarra will advise all players individually of their selection in the State Age Championships Teams.

13.9.6	11 Years TALENT DEVELOPMENT SQUAD
--------	-----------------------------------

a. Objectives

The purpose of the 11 Years Talent Development Squad program is to provide a localised training environment that allows aspiring young players to access quality development opportunities and support prior to their introduction to representative level netball.

The Talent Development program is aimed primarily at individual athlete development with a focus on preparing players for State Age Championships team trials.

Selection in the 11 years Talent Development Squad is not a pre-requisite for future selection in a State Age Championships Squad or Team.

b. Candidates For Selection

- i) Candidates for selection must be a member of a club affiliated with Netball Illawarra.
- ii) Candidates must turn Eleven (11) years of age in the year of the program.
- iii) Submit the nomination form, approved by a member of their club's Management Committee, to reach the Association on or before the date specified by the Management Committee
- iv) Must have one of their parents/guardians complete and sign the selection nomination form and the Conditions of Selection Agreement Form
- v) Must be present for ON COURT SELECTIONS. If because of extenuating circumstances, a player is unable to participate in the On Court Selections, she must notify a selector prior to selections starting, providing reasons for the inability to participate and the case will be dealt with on its merits by the Selection Panel.
- vi) Must inform the Selection Panel, before the start of the selection process, of any known prior commitments which would interfere with training or any carnivals to be attended by the squad.

c. Selection Process

- i) The trials will be held at a time determined by Illawarra Netball to identify and select players for the squad.
- ii) Trials are open to aspiring young netballers from Affiliated Clubs, who fit within the eligibility criteria for the program.
- iii) Application Forms and selection dates will be distributed to Clubs for circulation to their eligible players.

- iv) Each applicant will be considered by at least 3 members of the Selection Panel who will be responsible for the final selection of players.

13.10 REPLACEMENT OF SELECTED PLAYERS

13.10.1 GROUNDS FOR REPLACEMENT

- a. Injury or Illness: A player has suffered a severe injury or illness that would substantially interfere with their training with the team over an extended period, or would not allow the player to play for the three days of the championships may be assessed by a doctor or sports medicine practitioner to provide details of the injury or illness and the expected time for a full recovery.

The Rep Liaison Officer is to be notified of all such injuries or illness and a decision will be made by the Management Committee on whether or not the player is to be replaced.
- b. Breach of Discipline: A player may be considered for replacement due to a breach of discipline, including failure to observe any relevant Netball Illawarra policy or the Netball NSW Code of Behaviour. The Coach will immediately advise the Management Committee of the situation and will initiate the Netball Illawarra Discipline Process.

13.10.2 REPLACEMENT PROCESS

- a. If a selected player is unable to continue or is to be removed as a representative of any Squad or Team, the procedure for determining a replacement player is as follows:
 - i) The Convenor of the appropriate selection panel will be advised.
 - ii) The Selection Panel will fill this position with the player deemed most suitable.

13.11 APPROVAL AND ANNOUNCEMENT OF SQUADS AND TEAMS

- a. All squads and teams selected by the Selection Panels are subject to ratification by the Management Committee.

13.12 GENERAL SELECTION INFORMATION

- a. Any requests for exemptions outside this policy can only be approved by Netball Illawarra Executive.

NETBALL ILLAWARRA REGULATION

APPLICATION REQUIREMENTS FOR NETBALL ILLAWARRA COACH, ASSISTANT COACH AND MANAGER POSITIONS

REGULATION 14 – APPLICATION FOR NETBALL ILLAWARRA COACH, ASSISTANT COACH AND MANAGER POSITIONS

14.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the requirements for applications for, and appointment of, Coaches, Assistant Coaches and Managers for Illawarra Netball Teams and Squads. This regulation is to be interpreted in accordance with the Constitution

Coaches, Assistant Coaches and Managers for representative teams, development teams and squads are appointed, as required, by the Management Committee following the closing date for the receipt of applications for the positions.

Appointments may, or may not come from the members who have applied for the positions.

14.2 REPRESENTATIVE TEAMS AND SQUADS

- (a) Netball Illawarra will select, at various times throughout the year:
 - i) Metro League Teams
 - ii) Night Inter-District Teams
 - iii) Teams to compete at the State Championships
 - iv) Pre-season Squads for State Age Championships Team Selections
 - v) Teams to compete at the State Age Championships
 - vi) State Age Championships Age Groups Development Teams
 - vii) 11 years Talent Development Squad
 - viii) Other Teams to represent the Association as required

- (b) Where a relative of a nominated selector has nominated for a team, that selector shall not be appointed to the Selection Panel for that team.

- (c) The Management Committee reserves the right to vary the composition of the Panels from time to time, at its discretion.

14.3 NOMINATIONS FOR TALENT DEVELOPMENT SQUAD

The procedure for the submission and assessment of applications is as follows:

- (a) The Management Committee shall advertise, through the clubs, that applications are being sought for the Coaching and Managing positions for the 11 years Talent Development Squad.
- (b) Applications will be sought with sufficient time to allow Coaches, Assistant Coaches and Managers to be appointed prior to the selection of the Squad, and are subject to Regulation 15, Clause 15.2.1 (a)
- (c) All applications must be:
 - (i) In writing
 - (ii) On the prescribed form provided for that purpose, approved by two (2) members of the Management Committee of an affiliated club
 - (iii) Specify the position being sought – Coach, Assistant Coach or Manager
 - (iv) Delivered to the Association Office, and/or Secretary by 2.00pm on, or before the published closing date for nominations.
 - (v) Accompanied by a Résumé relating to the position being sought

14.3.1	COACHING POSITIONS
14.3.1.1	Information to be Provided

The Résumé required from applicants should include the following, as a minimum:

- (a) Current coaching position with your Club
- (b) Coaching Qualifications, subject to Regulation 15, Clause 15.4 (a)
- (c) Previous Netball Coaching Experience

14.3.2	ASSISTANT COACHES
14.3.2.1	Information to be Provided

The Résumé required from applicants should include the following, as a minimum:

- (a) Current coaching position with your Club
- (b) Coaching Qualifications, subject to Regulation 15, Clause 15.5 (a)
- (c) Previous Netball Coaching Experience

14.3.3	MANAGERS POSITIONS
14.3.3.1	Information to be Provided

The Résumé required from applicants should include the following, as a minimum:

- (a) Current netball involvement with your Club
- (b) Previous netball Manager or Coaching experience

14.4 NOMINATIONS FOR STATE AGE CHAMPIONSHIPS TEAMS

14.4.1 GENERAL INFORMATION

The procedure for the submission and assessment of applications is as follows:

- (a) The Management Committee shall advertise, through affiliated clubs, that applications are being sought for the Coach, Assistant Coach and Manager positions for the State Age Championships squads and teams.
- (b) Applications will be sought with sufficient time to allow Coaches, Assistant Coaches and Managers to be appointed prior to the selection of squads or teams, and are subject to Regulation 15, Clause 15.2.1.(a)
- (c) Where a relative of a nominated Coach, Assistant Coach or Manager has nominated for a team, that Coach, Assistant Coach or Manager shall not be appointed to that team.
- (d) All applications must be:
 - (i) In writing
 - (ii) On the prescribed form provided for that purpose, approved by two (2) members of the Management Committee of an affiliated club
 - (iii) Specify the position being sought – Coach, Assistant Coach or Manager
 - (iv) Delivered to the Association Office and/ or Secretary, by 2.00pm on, or before the published closing date for Nomination.
 - (v) Accompanied by a Résumé relating to the position being sought

14.4.2 COACHING POSITIONS

14.4.2.1 Information to be Provided

The Résumé required from applicants should include the following, as a minimum:

- (a) Current coaching position with your Club
- (b) Coaching Qualifications, subject to Regulation 15, Clause 15.4.(a)
- (c) Previous Representative Coaching experience
- (d) Previous Netball Coaching Experience
- (e) Previous coaching results

14.4.3 ASSISTANT COACHING POSITIONS

14.4.3.1 Information to be Provided

The Assistant Coach role is seen as a part of a development program for future Coaches of Development Squad, Development Team and finally Representative Teams. For this reason, Assistant Coaches will be expected to move on to these coaching roles after a few years as an Assistant Coach.

The Résumé required from applicants should include the following, as a minimum:

- (a) Current coaching position with your Club
- (b) Coaching Qualifications, subject to Regulation 15, Clause 15.5. (a)
- (c) Previous Representative Coaching experience

- (d) Previous Netball Coaching Experience
- (e) Previous coaching results

14.4.4	MANAGERS POSITIONS
14.4.4.1	Information to be Provided

The Résumé required from applicants should include the following, as a minimum:

- (a) Current -netball involvement with your Club
- (b) Previous Representative Manager experience
- (c) Previous netball Manager or Coaching experience

14.5	NOMINATIONS FOR STATE CHAMPIONSHIPS TEAMS
-------------	--

14.5.1	GENERAL INFORMATION
--------	---------------------

The procedure for the submission and assessment of applications is as follows:

- (a) The Management Committee shall advertise, through affiliated clubs, that applications are being sought for the Coach, Assistant Coach and Manager positions for the State Championships teams.
- (b) Applications will be sought with sufficient time to allow Coaches, Assistant Coaches and Managers to be appointed prior to the selection of teams, and are subject to Regulation 15, Clause 15.2.1.(a)
- (c) All applications must be:
 - (i) In writing
 - (ii) On the prescribed form provided for that purpose, approved by two (2) members of the Management Committee of an Affiliated club.
 - (iii) Specify the position being sought – Coach, Assistant Coach or Manager
 - (iv) Delivered to the Association Office and/or Secretary by 2.00pm on, or before the published closing date for Nomination.
 - (v) Accompanied by a Résumé relating to the position being sought

14.5.2	COACHING POSITIONS
14.5.2.1	Information to be Provided

The Résumé required from applicants should include the following, as a minimum:

- (a) Current coaching position with your Club
- (b) Coaching Qualifications, subject to Regulation 15, Clause 15.4. (a)
- (c) Previous Representative Coaching experience
- (d) Previous Netball Coaching Experience
- (e) Previous coaching results

14.5.3	ASSISTANT COACHING POSITIONS
14.5.3.1	Information to be Provided

The Résumé required from applicants should include the following, as a minimum:

- (f) Current coaching position with your Club
- (g) Coaching Qualifications, subject to Regulation 15, Clause 15.5 (a)
- (h) Previous Representative Coaching experience
- (i) Previous Netball Coaching Experience
- (j) Previous coaching results

14.5.4	MANAGERS POSITIONS
14.5.4.1	Information to be Provided

The Résumé required from applicants should include the following, as a minimum:

- (a) Current -netball involvement with your Club
- (b) Previous Representative Manager experience
- (c) Previous netball Manager or Coaching experience

14.6	APPLICATIONS FOR METRO LEAGUE AND NIGHT INTER-DISTRICT TEAMS
-------------	---

14.6.1	GENERAL INFORMATION
---------------	----------------------------

The procedure for the submission and assessment of applications is as follows:

- (a) The Management Committee shall advertise, through affiliated clubs, that applications are being sought for the Coach, Assistant Coach and Manager positions for the State League teams.
- (b) The Management Committee shall advertise, through affiliated clubs, that applications are being sought for the Coach, Assistant Coach and Manager positions for the Night Inter-District teams.
- (c) Applications will be sought with sufficient time to allow Coaches, Assistant Coaches and Managers to be appointed prior to the selection of teams, and are subject to Regulation 15, Clause 15.2.1 (a)
- (d) All applications must be:
 - (i) In writing
 - (ii) On the prescribed form provided for that purpose, approved by two (2) members of the Management Committee of an affiliated club.
 - (iii) Specify the team you are nominating to coach
 - (iv) Delivered to the Association Office and/ or Secretary, by 2.00pm on, or before the published closing date for Nomination.
 - (v) Accompanied by a Résumé relating to the position being sought

14.6.2	COACHING POSITIONS
14.6.2.1	Information to be Provided

The Résumé required from applicants should include the following, as a minimum:

- (a) Association
- (b) Current coaching position within your Club
- (c) Coaching Qualifications, subject to regulation 15, Clause 15.4 (a)
- (d) Previous Representative Coaching experience
- (e) Previous Netball Coaching Experience
- (f) Previous coaching results

14.6.3	MANAGERS POSITIONS
14.6.1.1	Information to be Provided

The Résumé required from applicants should include the following, as a minimum:

- (a) Current coaching position with your Club
- (b) Previous Representative Manager experience
- (c) Previous netball Manager or Coaching experience

14.6.4	ASSISTANT COACH POSITIONS
14.6.4.1	Information to be Provided

The Résumé required from applicants should include the following, as a minimum:

- (a) Current coaching position within your Club
- (b) Coaching Qualifications, subject to Regulation 15, Clause 15.5 (a)
- (c) Previous Representative Coaching experience
- (d) Previous Netball Coaching Experience
- (e) Previous coaching results
- (f) What are your Long-term Coaching aspirations

14.7 APPLICATIONS FOR OTHER REPRESENTATIVE TEAMS

For “one-off” competitions and games, the Management Committee shall appoint Coaches, Assistant Coaches and Managers from the pool of coaches already appointed to representative teams. There will be no applications sought for these positions.

NETBALL ILLAWARRA REGULATION

DUTIES AND RESPONSIBILITIES OF THE TEAM OFFICIALS OF REPRESENTATIVE TEAMS OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 15 – DUTIES AND RESPONSIBILITIES OF TEAM OFFICIALS OF REPRESENTATIVE TEAMS

15.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the Duties and Responsibilities of Association Representative Team Officials. This regulation is to be interpreted in accordance with the Constitution

15.2 DUTIES AND RESPONSIBILITIES OF REPRESENTATIVE TEAM OFFICIALS

15.2.1 GENERAL

- (a) All team officials, including Coaches, Assistant Coaches, Managers and Umpires must submit a Working with Children Check (WWC) with their application, this will be validated by IDNA and any appointment to a position is subject to this check being successfully validated.
- (b) All team officials, including Coaches, Assistant Coaches, Managers and Umpires must submit a copy of their coaching/or umpiring qualifications, as per the minimum requirements, stated in the position description, with their application.
- (c) The State Age Championships Coaches, Assistant Coaches and Managers will be required
- (d) to attend a meeting with the Executive and the Representative Liaison Officer prior to the selection of the squads to discuss the requirements relating to the selection process, squad training and team training for their squad and team.
- (e) State and State Age Championships Team Coaches, Assistant Coaches and Managers will be required to attend a meeting with the Executive and the Representative Liaison Officer prior to the commencement of team training on a date to be specified by the Management Committee.
- (f) All Representative Team Coaches, Assistant Coaches and Managers will be required to attend a meeting with the Executive and Rep Liaison Officer on a date to be specified by the Management Committee. This meeting will not be held before the State Age Championships are finished.
- (g) Expenses incurred by Coaches, Assistant Coaches, Managers and Umpires accompanying Association Representative Teams to carnivals entered through the Association must be submitted on the appropriate form within 6 months of incurring the expense.

- (h) The Coach, Assistant Coaches, Manager for a Representative Team shall wear the uniform of the Association when their team is competing at a carnival, competition or Championships or any other event where the uniform of the Association is considered to be appropriate.

The Uniform of the Association for Coaches, Assistant Coaches and Managers may be any combination of the following:

- (i) Illawarra Netball Representative Tracksuit Jacket
 - (ii) Illawarra Netball Representative Tracksuit Pants
 - (iii) Illawarra Netball Polo Shirt
 - (iv) Illawarra Netball Representative shorts
- (i) While present at any other event involving their representative team, or at any accommodation organised through the Association no inappropriate clothing shall be worn by the coach, assistant coach or manager.

15.3 DUTIES AND RESPONSIBILITIES OF THE TEAM MANAGER

- (a) Take up their duties upon their appointment.
- (b) Attend all training sessions and any event in which the team is participating.
- (c) Must have a current "Working with Children Check" clearance with Netball Illawarra, subject to Clause 15.2.1 (a), before they are allowed to attend any squad or team training sessions.
- (d) If unable to attend a training session or any other event, notify the Rep Liaison Officer so that a person of suitable standard can be co-opted. Such a person must have a current Working with Children Check clearance with Netball Illawarra, subject to Clause 15.2.1 (a)
- (e) Be in charge of all players in the team and Team Officials.
- (f) Prior to the Championships or competition games, be responsible for the completion of all arrangements concerning their team.
- (g) Be responsible for the general conduct and appearance of the Team and Officials.
- (h) With parents, arrange for any treatment necessary in the event of injury or illness. Ensure that the Coach and Representative Liaison Officer receive any reports from the medical personnel concerned.
- (i) Keep an itemised account of incidental expenses incurred.
- (j) For Metro League and Night Inter-District, submit a report on each game to the Rep Liaison Officer during the Competition
- (k) Submit a report to the Representative Liaison Officer on each carnival attended.
- (l) Be responsible for returning to the Representative Liaison Officer in good order and condition, all Association property in the possession of players in the team and Team Officials within fourteen (14) days of the completion of the Competition or Championships.
- (m) Provide a detailed written report to the Representative Liaison Officer within fourteen (14) days of the completion of the Competition or Championships.
- (n) Report to the Coach and the Representative Liaison Officer immediately they are informed of any condition which will affect a player's performance.

- (o) Be responsible for all directions received from the Executive or the Representative Liaison Officer.
- (p) Consult with the Executive should they require direction regarding their duties as Team Manager.
- (q) Submit to the Representative Liaison Officer and the Secretary, a schedule of all training and Carnival dates for the team.
- (r) Report to the Representative Liaison Officer any unbecoming behaviour or conduct prejudicial to the Association.
- (s) Be subject to replacement by the Management Committee for:
 - (i) Failure to comply with Duties and Responsibilities detailed above
 - (ii) For any reason which the Management Committee may decide is in the best interests of the team.
- (t) Any teams' fundraising money must be handed to IDNA within seven (7) days of Fundraiser.

15.4 DUTIES AND RESPONSIBILITIES OF THE TEAM COACH

- (a) Be the holder of a current "*Development Coaching Accreditation and/or Certificate*", its equivalent, or higher accreditation.
- (b) Take up their duties upon their appointment to the relevant coaching position.
- (c) Must have a current "Working with Children Check" clearance with Netball Illawarra, subject to Clause 15.2.1 (a) before they are allowed to attend any squad or team training sessions.
- (d) Attend all training sessions and at any event in which the team is participating.
- (e) If unable to attend a training session or any other event, notify the Representative Liaison Officer so that a person of suitable standard can be co-opted. Such a person must have a current Working with Children Check clearance with Netball Illawarra, subject to Clause 15.2.1 (a)
- (f) Organize such training programs as they deem necessary.
- (g) Consult with their Manager to determine a schedule of Carnivals to attend as well as a schedule of Training times and dates.
- (h) Be permitted to organize additional training sessions after notification to the Executive.
- (i) Report to the Representative Liaison Officer immediately they are informed of any condition which will affect a players' performance.
- (j) Provide a detailed written confidential report to the Representative Liaison Officer within fourteen (14) days of the completion of the Competition or Championships.
- (k) Assist with the development of the Assistant Coach.
- (l) Be subject to replacement by the Management Committee for:
 - (i) Failure to comply with Duties and Responsibilities detailed above
 - (ii) For any reason which the Management Committee may decide is in the best interests of the team.

15.5 DUTIES AND RESPONSIBILITIES OF THE TEAM ASSISTANT COACH

- (a) Be the holder of a “Foundation Coaching Accreditation and/or Certificate”, its equivalent, or higher accreditation.
- (b) Take up their duties upon their appointment to the relevant position.
- (c) Must have a current “Working with Children Check” clearance with Netball Illawarra, subject to Clause 15.2.1 (a) before they are allowed to attend any squad or team training sessions.
- (d) Assist the Team Coach with their duties.

15.6 DUTIES AND RESPONSIBILITIES OF THE TEAM UMP

- (a) Be the holder of a current Theory Pass, its equivalent, or higher accreditation.
- (b) Take up their duties upon their appointment to the relevant position
- (c) Must have a current “Working with Children Check” clearance with Netball Illawarra subject to Clause 15.2.1 (a), if 18(eighteen) years and over.

NETBALL ILLAWARRA REGULATION

REQUIREMENTS OF MEMBERS OF REPRESENTATIVE TEAMS OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 16 – REQUIREMENTS OF NETBALL ILLAWARRA REPRESENTATIVE TEAMS

16.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the requirements of members of Netball Illawarra Representative Teams. This regulation is to be interpreted in accordance with the Constitution

16.2 GENERAL

General information regarding Netball Illawarra Representative Teams is as follows:

- (a) The late registration of a player for a team shall only be permitted after consultation with the Executive and the appropriate Selection Panel
- (b) A Presentation will be given to each Representative Player and Official

16.3 SELECTION NOMINATION FEE

16.3.1 GENERAL

The Management Committee may, at its discretion, impose a levy for players nominating for selection to represent Netball Illawarra in a representative team or competition

- (a) Where a levy is required to accompany a nomination for a team selection, all candidates for selection shall pay the levy before being considered for selection
- (b) Where a levy has been paid, it shall be refunded to any player who withdraws from the selection process prior to the start of selections. Written notification of withdrawal must be received by the selectors prior to the start of selections and should include a request for a refund of the levy. Non-attendance will not be considered as evidence of withdrawal from selections
- (c) The levy will be refunded to a player not selected in the team

16.3.2 METRO LEAGUE TEAMS

- (a) Nominees for selection in a Metro League Competition team shall pay the levy as set by the Management Committee before being considered for selection

16.4 SELECTION OF TEAMS

16.4.1 METRO LEAGUE AND NIGHT INTER-DISTRICT TEAMS

- (a) Applies to teams competing in the Metro League, Regional League and Night Inter-District Competitions
- (b) As specified in the Netball NSW Grading Policy and Procedures & Rules for Metro League and Night Inter-district, no more than 4 late registrations shall be permitted in any one tea

16.4.2 STATE AND STATE AGE CHAMPIONSHIPS TEAMS

- (a) Teams to contest the State and State Age Championships shall consist of not less than 9 players and not more than 10 players

16.4.3 SPECIAL EVENTS TEAMS

- (a) Teams to compete at Special Events shall consist of not less than 9 players and not more than 10 players
- (b) Players for such teams shall be invited by the Management Committee to participate in these events.

16.5 REQUIREMENTS OF TEAM PLAYERS

16.5.1 GENERAL

The requirements of all players in a Representative Team are as follows:

- (a) If 18 years of age, or older, at the time of selection, shall sign the Conditions of Selection Agreement Form drawn up by the Management Committee
- (b) Any player under 18 years of age selected in a team must have their parent/guardian consent, in writing, for them to play in the team, and sign the Conditions of Selection Agreement Form on their behalf
- (c) Attend all coaching sessions and carry out all training as set by the Coach
- (d) Pay by the date set down, any portion of the expenses as decided by the Management Committee
- (e) Purchase any items necessary to comply with the Association uniform requirements
- (f) Notify the Team Manager immediately she becomes aware of the inability to attend training sessions or of any other commitment
- (g) Notify the Manager of any condition which may affect her play

- (h) Notify the Team Manager immediately she becomes aware of the inability to attend any game or carnival to be played
- (i) Be subject to replacement for:
 - (i) Failure to comply with reasonable instructions given by the Coach or Manager
 - (ii) For any reason which the Management Committee may decide in the best interests of the player or team
- (j) Any player selected in a Representative team must advise IDNA as soon as possible in writing if they are unable to fulfil the playing requirements for the team at State Titles. Any required special consideration will be at IDNA Management discretion

16.5.2 METRO LEAGUE TEAMS

- (a) Players must be currently registered as a player with a Netball Illawarra affiliated club
- (b) Candidates shall turn Sixteen (16) years of age, or older, in the year of playing

16.5.3 REGIONAL LEAGUE TEAMS

- (a) Players must be currently registered as a player with a Netball Illawarra affiliated club
- (b) Candidates shall turn fifteen (15) years of age, or older, in the year of playing.

16.5.4 NIGHT INTER-DISTRICT TEAMS

- (a) Players must be currently registered as a player with a Netball Illawarra affiliated club or registered as a player with the Association's State League Teams
- (b) Candidates shall turn fourteen (14) years of age, or older, in the year of playing

16.5.5 STATE CHAMPIONSHIPS TEAMS

- (a) Players must be currently registered as a player with a Netball Illawarra affiliated club
- (b) No player shall be selected in more than one State Championships team
- (c) Candidates shall turn sixteen (16) years of age, or older, in the year of playing

16.5.6 STATE AGE CHAMPIONSHIPS TEAMS

- (a) Candidates must be currently registered as a player with a Netball Illawarra affiliated club
- (b) No player shall be selected in more than one State Age Championships team
- (c) Candidates for the 15 years team shall turn fifteen (15) years of age, in the year of play

- (d) Candidates for the 14 years team shall turn fourteen (14) years of age, in the year of play
- (e) Candidates for the 13 years team shall turn thirteen (13) years of age, in the year of play
- (f) Candidates for the 12 years team shall turn twelve (12) years of age, in the year of play

16.5.7 SPECIAL EVENT TEAMS

- (a) Must be currently registered as a player with a Netball Illawarra affiliated club
- (b) Candidates shall turn Fourteen (14) years of age in the year of playing
- (c) Selection of younger players will be at the discretion of the Management Committee

16.6 REQUIREMENTS OF TEAM CAPTAINS

The requirements of a team captain of a Netball Illawarra Representative Team are as follows:

- (a) Help to develop a team spirit and ensure the team co-operates with the Manager and the Coach
- (b) Assist the Manager and Coach in enforcing rules of conduct and training
- (c) Be responsible for the conduct of the team while on Court

16.7 REQUIREMENTS OF TEAM VICE-CAPTAINS

The requirements of a team Vice-Captain of a Netball Illawarra Representative Team are as follows:

- (a) Co-operate with the Captain and assist her in her duties

NETBALL ILLAWARRA REGULATION

REQUIREMENTS OF MEMBERS OF DEVELOPMENT TEAMS OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 17 – MEMBERS OF DEVELOPMENT TEAMS

17.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the requirements for members of Netball Illawarra Development Teams. This regulation is to be interpreted in accordance with the Constitution

17.2 GENERAL

General information regarding Development Teams is as follows:

- (a) Development teams shall consist of 9 or 10 players selected from the final selection squad providing they are of a suitable standard
- (b) A development team will only be selected where a State Age Championships Squad of 20 or more players was initially selected
- (c) All selected players in Development teams will receive equal court time at any and all carnivals attended
- (d) Where the number of available players for a Development Team is less than 9, the selectors may include players of suitable standard to give the team 9 players. Priority for such vacancies will be given to players who were initially selected in the training squad but were not selected in the Development Team

17.3 CANDIDATES FOR SELECTION

The requirements of all candidates for selection in a Development Team are as follows:

- (i) Must be a playing member of a club affiliated with Netball Illawarra
- (ii) Must have been selected in the training squad of a State Age Championships Team
- (iii) Notify the Selection Panel by the day of selections of any known prior commitments which would interfere with training
- (iv) Where insufficient players are available the selectors may include additional players, provided they are of a suitable standard
- (v) Where additional players are brought into the team, they must have one of their parents/guardians complete and sign the selection nomination form and the Conditions of Selection Agreement Form

- (vi) Must inform the Selection Panel, of any known prior commitments which would interfere with training or participation in Carnivals

17.4 SELECTION OF REPLACEMENT PLAYERS

Where a selected player has either withdrawn from the team, or, has been permanently promoted into the State Age Championships Team, the Convenor may convene the Section Panel to select a player to fill the vacancy. The existence of a vacancy does not on its own constitute the need to fill the vacancy.

17.5 REQUIREMENTS OF DEVELOPMENT TEAM MEMBERS

The requirements of Development Team members are as follows:

- (a) If required, undergo a medical examination by a Doctor/Physiotherapist
- (b) Carry out training as set by the Coach and attend all coaching sessions
- (c) Pay by the date set down, any portion of the expenses as decided by the Management Committee
- (d) Purchase any items of apparel as decided by the Association
- (e) Notify the Team Manager immediately she becomes aware of the inability to attend coaching sessions or of any other commitment
- (f) Return all Association property in good order and condition, to the Team Manager at the completion of the program
- (g) Notify the Manager of any condition which may affect their play
- (h) Be subject to replacement for:
 - (i) Failure to follow reasonable instructions of the Coaches in respect of training and fitness
 - (ii) For any reason which the Management Committee may decide in the best interests of the player or team
- (i) Wear the uniform as decided by the Management Committee

NETBALL ILLAWARRA REGULATION

REQUIREMENTS OF MEMBERS OF THE DEVELOPMENT SQUAD PROGRAM OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 18 – REQUIREMENTS OF MEMBERS OF THE DEVELOPMENT SQUAD PROGRAM

18.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the requirements for members of Netball Illawarra Development Squad Program. This regulation is to be interpreted in accordance with the Constitution

18.2 GENERAL

General information regarding the Development Squad Program is as follows:

- (a) Selections will be held on a date(s) determined by the Management Committee.
- (b) The program shall be open to all players in the Association of suitable standard who are 11 years of age at the 31st December of the year in which the program will operate.
- (c) A squad of no more than 30 players shall be selected for the program.
- (d) Selectors may select a replacement player(s) if a vacancy occurs in a squad.
- (e) A presentation will be given to each Program Coach and all players in the program with receive a Participation Award.

18.3 REQUIREMENTS OF SQUAD MEMBERS

The requirements of all selected members of the Development Program are as follows:

- (a) If required, undergo a medical examination by a Doctor/Physiotherapist.
- (b) Attend all coaching sessions set by the Coaches.
- (c) Pay by the date set down, any portion of the expenses as decided by the Management Committee.
- (d) Purchase any items necessary to comply with the Association uniform requirements.

- (e) Notify the Convenor of the program immediately she/he becomes aware of the inability to attend coaching sessions or of any other commitment.
- (f) Return all Association property in good order and condition, to the coach of the program at the completion of the program.
- (g) Where a Coach has concerns regarding the ability of a player to participate, without limitation, in training or at any carnival, they may request that a medical clearance be provided for that player which must state that the player is medically cleared to participate without limitation.
- (h) A player from which a medical clearance has been requested shall not be permitted to participate in any training or games until such a clearance has been provided.
- (i) Any player failing to provide a medical clearance to the coach shall receive a written formal request for such a clearance from the Association. If such a clearance is not forthcoming then that player may be replaced in the team.
- (j) Be subject to replacement for:
 - i. Failure to comply with reasonable instructions given by the Coach or Manager.
 - ii. For any reason which the Management Committee may decide in the best interests of the player or team.
- (k) For all carnivals attended as a member of the program, wear the uniform as decided by the Management Committee.
- (l) Notify the Manager of any condition which may affect their play.

NETBALL ILLAWARRA REGULATION

CARNIVALS AND GALA DAYS
CONDUCTED BY THE
ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 19 – CARNIVALS AND GALA DAYS

19.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the requirements for Netball Illawarra Carnival and Gala Days. This regulation is to be interpreted in accordance with the Constitution

19.2 GENERAL

- (a) Entry Form and Fee must be received by the Secretary within the specified time.
- (b) The name of the Team Contact and capable Umpire must be stated on Entry Form.
- (c) Players must be registered with Netball NSW
- (d) Fines will be imposed if a team withdraws after Fixtures have been compiled.
- (e) Once a player has played with a team on the day she/he may not play with another team on that day.
- (f) Any replacements to players or Officials must be verified by a member of the Executive of Netball Illawarra prior to participating.
- (g) No refund shall be given for entries after the grading committee has completed the allocation of the teams

NETBALL ILLAWARRA REGULATION

**INDOOR NETBALL COMPETITION
OF THE
ILLAWARRA DISTRICT NETBALL ASSOCIATION**

REGULATION 20 – INDOOR NETBALL COMPETITION

20.1 PURPOSE

This Regulation sets down the regulations and rules under which the Netball Illawarra Indoor Netball Competitions are conducted. This Regulation is made under Rule 38 and will be interpreted in accordance with the Constitution of the Illawarra District Netball Association.

20.2 GENERAL

(Illawarra Sports Stadium will be known as ISS throughout this Regulation)

20.3 RULES

- (a) Team Captain is to report to the Court Controller prior to their game to list participating players and pay Fees.
- (b) All players must turn 13 years of age, or older, during the current year to participate in the Senior Competitions.
- (c) All Female players must wear suitable playing attire.
For the purposes of this Regulation, suitable playing attire is considered to be:
 - Shorts or skirt with a shirt
 - A netball playing uniform
 - Gloves may be wornPlayers must wear Non-Marking rubber soled shoes only.
- (d) All male players must wear shorts or tracksuit pants with a T-Shirt. Compression pants/bike pants are not to be worn as an outer garment. They must be worn under shorts.
Players must wear Non-Marking rubber soled shoes only.
- (e) Umpires must wear either full white uniform or black tracksuit pants or shorts and a white top.
- (f) The games will be of two (2) x sixteen (16) minute halves with a three (3) minute break at half-time. A hooter will sound for the commencement, half time and conclusion of the games.

- (g) If five (5) or more members of a team are not present within five (5) minutes of starting time a forfeit may be claimed. If a Social Game is played, as a result of a forfeit, Court Fees are applicable.
- (h) Players are to be registered in ONE TEAM only on any one night except where Mixed and Ladies Competition is played on the same night.
- (i) Players must play FOUR (4) COMPETITION GAMES TO BE ELIGIBLE for SEMI-FINALS, FINALS and GRAND FINALS in that team. This includes one bye or one received forfeit after the player has been registered.
- (j) For players to be considered as registered they must have their full name listed on the card each and every time they play. The card is reconciled with the administrator on a weekly basis, to ensure players meet the minimum requirement
- (k) NO MORE THAN THREE (3) MALES (in the same team) ARE PERMITTED ON THE COURT AT ANY TIME DURING A GAME. AT LEAST ONE (1) MALE MUST BE ON THE COURT AT ALL TIMES DURING A MIXED GAME.
- (l) Illawarra representative players, 15 years or older, Premier League or A1 Grade players may only play in Division 1 teams unless listed on the original Nomination Form.
- (m) Players, officials and spectators must adhere to the "Code of Conduct".
- (n) An umpire may, at any time, request that a player leave the court for misconduct or unsporting behaviour. No prior warning needs to be given.
- (o) Any person/s not displaying appropriate sportsmanship at all times will be reported to the Indoor Disciplinary Committee and dealt with accordingly.
- (p) A Handicap can be placed on teams at any time and reviewed. A team receiving a Handicap, who is not ready to take the court at the scheduled starting time, will forfeit the Handicap or part thereof.
- (q) The format for Semi-Finals and Grand Finals will be
 - Semi-Final 1 – 1st plays 4th
 - Semi-Final 2 – 2nd plays 3rd
 - Grand Final – Winner Semi-Final 1 plays the winner of Semi-Final 2
- (r) INJURY TIME: There is no injury time allowed. If any injury occurs, play is stopped - injury is assessed and player is removed from the Court if possible.
- (s) BLOOD POLICY: Umpire blows whistle to stop play and the following shall take place:
 - (i) The player who is bleeding is removed from the court (may be replaced).
 - (ii) Any blood on the court and/or the ball is to be removed.
 - (iii) Any player who has come in contact with the bleeding player's blood must leave the court and have the blood removed.
 - (iv) Any piece of playing attire that has blood on it must either be replaced, or the blood must be washed off the piece of attire, before the player can enter back in to the game.
 - (v) The player who was bleeding shall only come back on to the court once the umpire is satisfied that the bleeding has been stopped and any wound has been adequately covered.

- (t) No person/s is to be under the influence of any illegal drugs or alcohol. Umpires have the right to remove from the court any player/s they suspect of being affected by drugs or alcohol. The Court Controller has the right to remove from the stadium any person/s they suspect of being affected by alcohol or drugs.
- (u) All persons entering the stadium shall obey and respect all designated "NON SMOKING" areas.
- (u) Withdrawal of teams after the draw has been done will incur a \$100 fine.
- (v) Failure to pay teams nomination fees by the third (3) game shall result in that team Not playing until fee has been paid
- (w) Management reserves the right to impose a fine for any incidents deemed applicable by the Judiciary

20.4 FORFEITS

Any team wishing to forfeit a game must notify the I.D.N.A. Office prior to 12 noon on the day of play. Teams playing Morning Competition must notify the I.D.N.A. by 6.00pm the day prior to the day of play.

NOTIFIED FORFEITS	Team giving forfeit (prior to 12 noon)
UNNOTIFIED FORFEITS	Team giving forfeit (notified after 12 noon)

A fine applies to teams who forfeit whether NOTIFIED or UNNOTIFIED. All forfeits fines must be paid prior to the team's next game.

20.5 SUBSTITUTION OF PLAYERS

- (a) Substitution on court is allowed -
 - (i) During an interval.
 - (ii) In the event of injury or illness.
 - (iii) The injured or ill player must be involved in the team changes or substitution.
- (b) When substitutions and/or team changes are made sufficient time shall be allowed for the opposing team to make substitution and/or team changes.

NETBALL ILLAWARRA REGULATION

ALTERATION TO THE CONSTITUTION & REGULATIONS OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 21 – ALTERATION TO THE CONSTITUTION & REGULATIONS

21.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the procedural requirements for Special Resolutions to alter the Constitution and the procedures for establishment and alterations to Regulations. This regulation has been created to be read in conjunction with and interpreted in accordance with the Constitution.

21.2 SPECIAL RESOLUTIONS TO ALTER THE CONSTITUTION

Notices of Motion to amend the Constitution of the Association:

- (a) May only be dealt with at the Annual General Meeting or at a Special General Meeting called for the specific purpose of amending the Constitution.
- (b) May only be proposed by an affiliated Club or the Management Committee of Netball Illawarra.
- (c) At the Annual General Meeting:
 - i) If proposed by a Club; shall be in writing and signed by the President and Secretary of the Club after the proposed amendment or amendments have been approved by the Club's Committee. Such motions must be forwarded to arrive with the Secretary of the Association not less than forty (40) days before the date set for the Annual General Meeting.
 - ii) If proposed by the Management Committee, be approved for submission to the Annual General Meeting at a Management Committee Meeting, not less than forty (40) days before the date set for the Annual General Meeting.
- (d) At a Special General Meeting:
 - i) If proposed by a Club; shall be in writing from the Secretary of the Club after the proposed amendment, or amendments, have been approved by the Club's Committee. Such motions shall be forwarded to the Secretary of the Association and be approved for submission to a Special General Meeting at a Management Committee Meeting.

- ii) If proposed by the Management Committee; be approved for submission to a Special General Meeting at a Management Committee Meeting.
- (e) Shall be specific and shall refer to the Rule or Clause concerned specifying the deletion, insertion or addition of words that are required and followed by the Rule or Clause as it would appear if amended. Alternatively, if the nature of the change is such that replacing the entire Rule or Clause is appropriate, then the delete and replace approach may be used.
- (f) Shall not cause the Association to be in breach of the Act.
- (g) Shall not cause the Association to be in breach of the Netball NSW Constitution or Policies.
- (h) Will become an effective resolution of the Association if passed by a Special Resolution.
- (i) Any amendments to the Constitution passed by a Special Resolution must be lodged with the NSW Office of Fair Trading for registration and should be forwarded to Netball NSW for its information.

21.3 ESTABLISHMENT AND ALTERATIONS TO REGULATIONS

- (a) The Regulations will be administered by the Council of Netball Illawarra.
- (b) May only be proposed by a Club or the Management Committee of Netball Illawarra who may do so at any time.
- (c) Motions proposed by an affiliated Club;
 - i) Shall be in writing from the Secretary of the Club after the proposed amendment or amendments have been approved by the Club's Committee. Motions must be forwarded to the Association Secretary.
- (d) Motions proposed by the Management Committee;
 - ii) be approved for submission to a Council Meeting at a Management Committee Meeting.
- (e) Shall be specific and shall refer to the Regulation and Clause concerned specifying the deletion, insertion or addition of words that are required and followed by the Regulation and Clause as it would appear if amended. Alternatively, if the nature of the changes is such that replacing the entire Regulation and/or Clause is appropriate, then the delete and replace approach may be used.
- (f) Shall not be contradictory to the Association's Constitution.
- (g) Shall not be contradictory to the Netball NSW Constitution or policies.
- (h) Shall not cause the Association to be in breach of the Act.
- (i) Any notice pertaining to the Regulations shall be listed in the Agenda Papers for the next Council Meeting.

NETBALL ILLAWARRA REGULATION

AWARDING LIFE MEMBERSHIP OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 22 – AWARDING LIFE MEMBERSHIP

22.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the administrative and procedural requirements for the nomination for, and awarding of, Life Membership of Netball Illawarra. This regulation is to be interpreted in accordance with the Constitution.

22.2 DEFINITIONS

Highly Meritorious Service:	Highly meritorious service is service of a superior quality that has contributed to improving the operations of Netball Illawarra and which has benefitted the members.
Exemplary Nature:	Worthy of being commended and/or a role model to others and containing elements of having changed the nature of the operations of the Association for the better.

22.3 ELIGIBILITY

- (a) The Association may recognise service to the Association by bestowing on any individual the honour Life Membership. The award together with the criteria, nomination and election procedures are detailed below.
- (b) The award of Life Membership can only be awarded to Individual Members who perform their roles as volunteers.
- (c) The Management Committee has the right to rescind or suspend any award under Rule 10 (Discipline) of the Constitution.

22.4 CRITERIA

- (a) Life Membership nominations should generally include, but not necessarily be limited to the following minimum service criteria:-
 - (i) Highly meritorious service to the Association of at least ten (10) years that has positively contributed to the betterment of the Association.

- (ii) It is highly desirable that the nominee has had an active involvement in the administration of an affiliated Club.
- (b) Alternatively, the Association may identify and nominate a particular person with an appropriate level of highly meritorious Association service.

22.5 NOMINATION

- (a) A nomination may be submitted to the Management Committee by an affiliated Netball Club, for consideration for recommendation to the Association for the award of Life Membership.
- (b) The nomination shall set out the service history of the nominee in Netball, together with their supportive reasons for Life Membership being bestowed.
 - (i) To be valid, nominations shall be in writing and signed by two (2) authorised members of the committee of the proposing Club.
 - (ii) An extract from the minutes, of the resolution passed by the Club to submit a nomination for Life Membership, shall be attached to the written nomination.
- (c) Alternatively, the Management Committee may identify and nominate a particular person with an appropriate level of highly meritorious Association service.
- (d) Nominations must be received by the Management Committee not less than ninety (90) days before the date set down for the next Annual General Meeting.
- (e) Where the Management Committee is of the opinion that the nominee meets the criteria specified, and is a worthy nominee, they will forward all relevant information associated with the nomination to all eligible voting members, at least twenty-one days before the Annual General Meeting.

22.6 VOTING

- (a) A nomination for Life Membership will be successful if not less than three-quarters of the votes cast by eligible voting members at the Annual General Meeting are in favour of awarding Life Membership.
- (b) Ballot papers shall be prepared listing the name of the nominee/s and on which each voting member shall record a valid vote by indicating support for the nomination with a tick, cross, signifying mark or other similar indication.
- (c) A secret ballot will be conducted to determine whether or not Life Membership is to be awarded to the nominee.
- (d) An announcement of the results will be made at the Annual General Meeting and the privileges of the award will become effective from the close of the meeting.

22.7 AWARD AND PRESENTATION

The presentation will be at the Annual General Meeting or in the absence of the recipient, at a time and place deemed suitable by the Management Committee and the recipient.

22.8 ENTITLEMENTS

- (a) Life Members are entitled to receive notice of General Meetings and to be present, debate and vote at General Meetings.
- (b) Life Members will receive invitations to attend other major Association events as guests of the Association. However, any costs associated with such attendance are the responsibility of the Life Member.

NETBALL ILLAWARRA REGULATION

AWARDING LIFE MEMBERSHIP OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 23 – FINANCES

23.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the administrative and procedural requirements for the use and control of Finances of Netball Illawarra. This regulation is to be interpreted in accordance with the Constitution.

23.2 FINANCES OF THE ASSOCIATION

- (a) The Management Committee shall control the finances of the Association.
- (b) The Management Committee shall be permitted to open and operate banking accounts and to invest finances in any manner authorised by law for the investment of trust funds.
- (c) The Management Committee shall be permitted to acquire real estate and personal property of all descriptions and to sell or otherwise dispose of such property.
- (d) The Management Committee shall be permitted to enter into contracts that enable the advancement and development of Netball and the Objectives of Netball Illawarra, as detailed in the Constitution.
- (e) The Management Committee shall be permitted to enter in lease agreements on behalf of Netball Illawarra.
- (f) The Management Committee shall be permitted to borrow money on behalf of Netball Illawarra and to give security therefore, to enter into guarantees of indebtedness on behalf of any affiliated club.
- (g) The Management Committee shall be permitted to carry out and attend to all such matters as shall be necessary for the proper management and control of the Association and its property.

23.3 FEES AND SUBSCRIPTIONS

- (a) The Management Committee shall from time to time determine the fees, subscriptions and other payments required to be made by members, teams or Affiliated Clubs to the Association, and the period in which such payments must be made.
- (b) All IDNA Life Members registration fees shall be paid for by IDNA

23.4 SOURCE OF ASSOCIATION FINANCES

The finances of the Association shall be derived from registration fees, playing fees, fines, sponsorships, donations, and such other sources as the Management Committee so determines.

23.5 ACCOUNTS

The banking accounts of the Association shall be kept at a bank or financial institution approved by the Management Committee.

Payments through such Banking Accounts made by the Management Committee may be made by cheque or electronic transfer of funds. All such payments must be authorised by any two (2) of the following:

President, Secretary, Treasurer, Public Officer

23.6 FINANCIAL REPORTS

All current bank statements/pass books shall be tabled by the Treasurer at each Management Committee and Council Meeting together with a written Financial Report.

23.7 PAYMENT OF ACCOUNTS

All payments of account shall be authorised for payment by the Management Committee.

The authorisation of a purchase, provided that the costs associated with the purchase at the time of authorisation shall be deemed to also be authorisation for the payment of the account for that purchase.

The payment of regularly recurring accounts (examples of such being electricity, telephone, internet, etc) shall be made without requiring authorisation from the Management Committee, provided such initial expenditure has been authorised by the Management Committee.

NETBALL ILLAWARRA REGULATION

AWARDING LIFE MEMBERSHIP OF THE ILLAWARRA DISTRICT NETBALL ASSOCIATION

REGULATION 24 – NETBALL ADMINISTRATOR

24.1 PURPOSE

In accordance with authority provided by Clause 38 of the Netball Illawarra Constitution, the Council has created this Regulation that sets down the employment of and role of the Netball Administrator for Netball Illawarra. This regulation is to be interpreted in accordance with the Constitution.

24.2 APPOINTMENT OF A NETBALL ADMINISTRATOR

- (a) The Management Committee may appoint a Netball Administrator to function within the Illawarra Sports Stadium building.
- (b) The Administrator may be either honorary or paid a Salary from the funds of the Association as determined from time to time by the Management Committee.
- (c) The hours of employment and employment conditions shall be determined as an agreement between the Netball Administrator and the Executive of Illawarra Netball. Such agreement shall be determined annually.
- (d) The Management Committee may terminate the appointment of the Netball Administrator at any time, subject to the laws relating to such action.
- (e) The Management Committee may terminate the position of Netball Administrator of Netball Illawarra at any time, subject to the laws relating to such action.

24.3 ROLE OF THE ADMINISTRATOR

The Administrator shall:

- (a) be in charge of the Office and responsible for the Clerical Administration of the Netball Office within the Illawarra Sports Stadium.
- (b) work with the Secretary of Netball Illawarra and shall ensure that any action taken, or information given, is in accordance with Netball Illawarra policies etc, or shall refer such requests to the appropriate member of the Netball Illawarra Executive.
- (c) be responsible for the Administration of all Indoor Netball competitions conducted by Netball Illawarra at the Illawarra Sports Stadium and any other venues so used for Indoor Netball by Netball Illawarra.
- (d) be responsible for the hiring of Courts A and B of the Illawarra Sports Stadium to Affiliated Clubs when such courts are not scheduled for use by an Indoor Competition, the Illawarra

Sports Stadium Secretary or Illawarra Representative Teams. Such use shall be in accordance with any directions from the Management Committee.

- (e) Liaise with the Secretary, Illawarra Sports Stadium, regarding the use of all courts by Netball Illawarra and its Affiliated Clubs.
- (f) Perform such other duties as instructed by the Management Committee.

24.4 HOURS OF OPERATION

The hours during which the Administrator shall have the office open shall be determined by the Management Committee. Where it is not possible to have the office open for such periods this is to be notified to the Netball Illawarra President as soon as the Administrator is aware of this inability.